

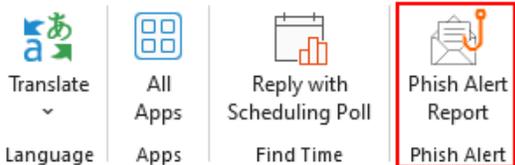


Phish Alert Button

How to report:

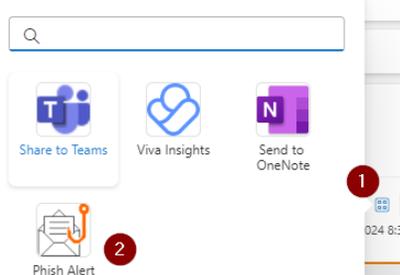
Use the *Phish Alert Button (PAB)* to easily report potential phishing emails to *NKC Cybersecurity* and delete it from your inbox.

Outlook Toolbar



1. Select the email you want to flag.
2. Click the **Phish Alert Report** button.
3. Click **Phish Alert** to submit

Outlook on the Web



1. Select the email you want to flag.
2. Click the **Apps** icon (top-right of email).
3. Select **Phish Alert** button.
4. Click **Phish Alert** to submit.

You'll see one of two types of messages after using the PAB:

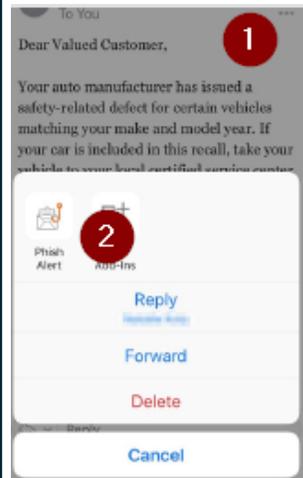
Simulated Phishing Email

Congratulations! The email you reported was a simulated phishing attack initiated by your company. Good job!

Non-Simulated Phishing Email

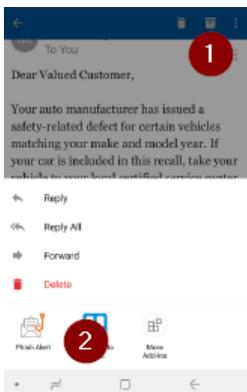
Thank you for reporting this email to your security team. People like you are the reason our company is more secure!

Outlook Mobile (iOS)



1. Select the email you want to flag.
2. Click the **3 horizontal dots**.
3. Select **Phish Alert** button.
4. Click **Phish Alert** to submit.

Outlook Mobile (Android)



1. Select the email you want to flag.
2. Click the **3 vertical dots**.
3. Select **Phish Alert** button.
4. Click **Phish Alert** to submit.

Tips:

1. You need to select an email before using the PAB, otherwise the icon will be grayed out.
2. If you accidentally flagged an email as phishing, you could find your email by going to the *Deleted Items* folder in Outlook.

