

Annual Education Calendar – All Staff

Month	Topic/Activity	Resource / Location	Audience
JANUARY	Fire drill	All Clinics	All staff
FEBRUARY	Mock Code Drill <ul style="list-style-type: none"> • Role Play • Roles & Responsibilities • Crash Cart Review • Care of the Dead 		Clinical Staff
MARCH	Annual Skills Training <ul style="list-style-type: none"> • Clinical Emergencies & Complications • Isolation Procedures • Infection Control • Arjo Lift • Using the Assure Prism Glucometer • Water System Review • Access Care • Taking Manual Blood Pressures • Color Blind Test 	Clinic Skills Lab - Onsite <ul style="list-style-type: none"> • Managing Hemodialysis Pt. Complications & Emergencies • Access Validation Forms (AVF/AVG/CVC) • Water Treatment Packet • Arjo Lift Competency • Monitoring Blood Pressure Procedure • Assure Prism 	Clinical Staff
APRIL	Fire Drill	All Clinics	All Staff
MAY	NO Required Training		
JUNE	Preparing for Inclement Weather (Heat)	All Clinics	All Staff
JULY	Active Shooter	All Clinics	All Staff
	Fire Drill		
AUGUST	Mock Code Drill <ul style="list-style-type: none"> • Role Play • Roles & Responsibilities • Crash Cart Review • Care of the Dead 	All Clinics -	Clinical Staff
SEPTEMBER	Emergency preparedness & Safety Training <ul style="list-style-type: none"> • HazCom • Electrical Training • Scavenger Hunt • Fire Safety 	MedTrainer	All Staff
OCTOBER	Fire Drill	All Clinics	All Staff
	Earthquake Drill	All Clinics	All Staff
	Slips Trips and Falls Training	All Clinics	All Staff
NOVEMBER	Preparing for Inclement Weather (Snow)	All Clinics	All Staff
	Compliance Training <ul style="list-style-type: none"> • Code of Conduct • HIPAA • Fraud, Waste & Abuse 	KnowBe4	All Staff
DECEMBER	NO Required Training		

