

Northwest Kidney Centers Safety Committee Meeting Minutes: February 15, 2024

Present: Tammy Heck, Assistant Director Clinical Support Services (Logistics), Dominik Arnold, Manager of Clinical Education (SeaTac), Chris Matala, Director of Supply Chain (Logistics), Khalid Yassir, IT Service Team Lead (Burien), Percy Strowhorn, HR Generalist (Burien), Kim Frodsham, LPN (Bellevue), Kevaney St. James DT II (South), Aby Sebastian Clinical Unit Coordinator (Central), Jayken Biton Hospital Services

Not Present: Krystle Harrington, Director of Patient Safety & Quality (Broadway), Tosha Mackness, Clinical Director (North End), Isa Kellar DT II (Central), Elaine Hathaway DT II (North), Heather Johnson, Nurse Supervisor Home Program (Kirkland), Candace Cruz, Social Worker (Kent), Gail Cutrell, Home Program Operation Supervisor (Seattle), Renin Cassidy, RD (Seattle), Danny Wiederrick, Maintenance Engineer (Logistics), Michael Kellogg, Senior Director Facility Planning and Management,

Facilities: Auburn Kidney Center, Broadway Kidney Center, Burien Kidney Center, Enumclaw Kidney Center, Everett Kidney Center, Federal Way East Kidney Center, Federal Way West Campus Kidney Center, Fife Kidney Center, Kent Kidney Center, Kirkland Kidney Center, Lake City Kidney Center, Bellevue Kidney Center, Panther Lake Kidney Center, Port Angeles Kidney Center, Rainier Beach Kidney Center, Renton Kidney Center, Scribner Kidney Center, SeaTac Kidney Center, Seattle Kidney Center, Snoqualmie Ridge Kidney Center, Home Hemo & PD Programs, Hospital Services, Logistics, Burien and Haviland Administrative Locations.

AGENDA	ITEM	ACTION	COMPLETION	FOLLOW UP
Administrative	Approval of previous minutes	Approval of November 2023 Safety Committee Minutes.	CLOSED	Approved – Chris Matala Second – Dominik Arnold
Announcements	Membership	Welcome new members.		New members Aby Sebastian – UC Seattle Kevaney St. James – DT II SeaTac Jayken Biton – Hospital Services
Standing Agenda Items				
Accident and Injury Data	Safety Alert System (SAS)	Provide the committee with employee injuries by NKC location and type for	OPEN - Percy Strowhorn HR	

<p>Environment of Care Rounding</p>	<p>2023 Annual EOC Rounds</p>	<p>the prior quarter. November 2023 – January 2024 Back Injuries = 1 Strain/Sprain = 2 Slips/Trips/Falls = 4 Needlesticks/Sharps = 2 Other = 13</p> <p>Total = 22</p> <p>Complete</p>	<p>CLOSED for 2023</p>	<p>Other – Highest category was employee concerns.</p> <p>All units completed.</p> <p>Trends:</p> <ul style="list-style-type: none"> • Staff unaware of two methods to clean bodily fluid. • Wearing PPE appropriately – labs coats not buttoned up, no eyewear. • Needlestick action awareness • Items that can roll, not locked. • Staff unaware of where emergency items are located. <p>Annual fire drills not completed for all staff.</p>
<p>After Action Reports (AAR) and Lessons Learned</p>				

Agenda Items	<i>Winter Preparedness</i>		OPEN	Provided ice melt services on 7 days starting with 11/28/23 – 1/17/24. 2 staff fall. No injuries.
	<i>Workplace Violence Prevention Committee</i>	Report	OPEN - Tammy	<ul style="list-style-type: none"> • 72% of the departments have completed the first tier of training, Guidelines for Controlling Access. • The second tier, Workplace Violence Relias Training and Weapons Free Workplace Policy will be in March. • The third tier will be a Workplace Violence Drill in May.
	<i>Panic Buttons and Safety of FD/UC</i>	Unauthorized access	OPEN – Michael Kellogg	Being addressed through WVPC. On hold until community partners (law enforcement) can verify response force when panic buttons are used.
	<i>Review Orange Disaster Binder Content</i>	Possibly replace some items with FEMA documents.	OPEN – Hold for May meeting.	
	<i>Hazard Vulnerability Assessments 2024</i>	Review for 2024	OPEN - Tammy	Safety Committee reviewed and approved HVA for 2024.
New Business	<i>Port Angeles Lighting for Dumpster Area</i>	Request for additional lighting around dumpster area.	Service request placed for Plant Ops	Staff have found knives and find the area unsafe when walking to cars. Janitorial crew also appreciated additional lighting.
Emergency Preparedness Plan	2023 Annual In-Services	*Preparing for Snow - November *Compliance Training - November	CLOSED CLOSED	All Staff All Staff - Relias

	2024 Annual In-Servies	Fire Drills Code Blue Preventing Discrimination and Harassment	January – CLOSED February -OPEN February - OPEN	All Clinics Clinical Staff – Relias/Simulations All Staff - Relias
2024 Committee meetings schedule		Quarterly on the following 3 rd Thursday of the month, 2:00-3:00 pm. May 16, 2024 August 15, 2024		