

Northwest Kidney Centers Safety Committee Meeting Minutes: May 16, 2024

Present: Tammy Heck, Assistant Director Clinical Support Services (Logistics), Dominik Arnold, Manager of Clinical Education (SeaTac), Chris Matala, Director of Supply Chain (Logistics), Khalid Yassir, IT Service Team Lead (Burien), Kevaney St. James DT II (South), Aby Sebastian Clinical Unit Coordinator (Central), Renin Cassidy, RD (Seattle), Gail Cutrell, Home Program Operation Supervisor (Seattle), Candace Cruz, Social Worker (Kent), Cindy Broughton, Infection Prevention Manager

Not Present: Krystle Harrington, Director of Patient Safety & Quality (Broadway), Tosha Mackness, Clinical Director (North End), Isa Kellar DT II (Central), Elaine Hathaway DT II (North), Heather Johnson, Nurse Supervisor Home Program (Kirkland), Danny Wiederrick, Maintenance Engineer (Logistics), Michael Kellogg, Senior Director Facility Planning and Management, Kim Frodsham, LPN (Bellevue), Jayken Biton Hospital Services, Kristina Eddy, Employee Health Manager

Facilities: Auburn Kidney Center, Broadway Kidney Center, Burien Kidney Center, Enumclaw Kidney Center, Everett Kidney Center, Federal Way East Kidney Center, Federal Way West Campus Kidney Center, Fife Kidney Center, Kent Kidney Center, Kirkland Kidney Center, Lake City Kidney Center, Bellevue Kidney Center, Panther Lake Kidney Center, Port Angeles Kidney Center, Rainier Beach Kidney Center, Renton Kidney Center, Scribner Kidney Center, SeaTac Kidney Center, Seattle Kidney Center, Snoqualmie Ridge Kidney Center, Home Hemo & PD Programs, Hospital Services, Logistics, Burien and Haviland Administrative Locations.

| AGENDA | ITEM | ACTION | COMPLETION | FOLLOW UP |
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| Administrative | Approval of previous minutes | Approval of February 2024 Safety Committee Minutes. | CLOSED | Approved – Candace Cruz Second – Dominik Arnold |
| Announcements | Membership Changes | | | Outgoing Members - Percy Strowhorn, Dominik Arnold New Members – Cindy Broughton, Infection Prevention Manager Kristina Eddy, Employee Health |
| Standing Agenda Items | | | | |
| Accident and Injury Data | Safety Alert System (SAS) | Provide the committee with employee injuries by | OPEN | |

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| Environment of Care Rounding | 2024 Annual EOC Rounds | NKC location and type for the prior quarter. February 2024 – April 2024 Back Injuries = 2 Strain/Sprain = 2 Slips/Trips/Falls = 3 Needlesticks/Sharps = 6 Other = 8 Total = 21 In process. | OPEN | Other – <ul style="list-style-type: none"> • Sore back lifting & adjusting pt. • Exposure to blood when recirculator came loose • Sensitivity to Sanicloth – Resp. • Kicked in the face by patient while helping to remove shoes • Staff hit their heads on a roller cart. • Allergic reaction to unknown substance. Scribner and Panther Lake completed. No Trends noted. |
| After Action Reports (AAR) and Lessons Learned | <i>None</i> | | | |
| Agenda Items | <i>Extreme Heat Preparedness Report</i> | | OPEN | Notification to go out to staff in early June 2024. |
| | <i>Workplace Violence Prevention Committee</i> | Report | OPEN - Tammy | <ul style="list-style-type: none"> • 94% of the departments and 20/20 clinics completed the training, Guidelines for Controlling Access. • The Workplace Violence Relias Training and Weapons Free Workplace Policy was completed in April 2024 with |

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| | | | | 86% participation. <ul style="list-style-type: none"> There will be a Workplace Violence Tabletop Drill in the fall. |
| | <i>Panic Buttons and Safety of FD/UC</i> | Unauthorized access | CLOSED – Will reside on the WVPC agenda. | Being addressed through WVPC. On hold until community partners (law enforcement) can verify response force when panic buttons are used. |
| | <i>Review Orange Disaster Binder Content</i> | Possibly replace some items with FEMA documents. | OPEN – Hold for August meeting. | |
| | <i>Hazard Vulnerability Assessments 2024</i> | Revision requests from Operations Committee | OPEN - Tammy | Mass Casualty ranked too high for likelihood at NKC. The Safety committee approved revision. |
| | <i>Earthquake Drill</i> | May 22 nd 9:30 a.m. | OPEN | |
| New Business | <i>Concerns brought up regarding Security on the weekends at the Seattle clinic.</i> | Committee member reported there is often no Security staff and no transporter on the first floor. | OPEN | Tammy confirmed that Security is scheduled to work M-Sat from 4:30 a.m. to midnight. This schedule will remain the same when the clinics move to Yesler. |
| Emergency Preparedness Plan | 2024 Annual In-Servies | Code Blue Preventing Discrimination and Harassment Fire Drill Workplace Violence Prevention Annual Infection Prevention Training Earthquake Drill | February -CLOSED February – CLOSED April © July - OPEN April – CLOSED OPEN May - OPEN | Clinical Staff – Relias/Simulations All Staff – Relias Clinical Staff – Simulation All Staff – Relias All Staff – Relias All Staff - Simulation |
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| 2024 Committee meetings schedule | | Quarterly on the following 3 rd Thursday of the month, 2:00-3:00 pm. August 15, 2024 November 21, 2024 | | |
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