



MedTrainer
Quick Start Guide

Topics

1. How to Login
2. Your learner dashboard
3. Finding Training
4. Where to go for help

You can access MedTrainer in K-net

- <https://lms.medtrainer.com/sso/>
 - Sign in with your NKC email then click Log In At nwkidney.org

1.

How to Login

The screenshot displays the K-Net portal interface. On the left, there is a 'News' section with three items: '7/30/24 All-hands meeting recording now available', '6/13/24 COVID Town Hall recording now available' (with a sub-note about masking policy updates), and 'Clinical Education is Going on the Road!'. On the right, a vertical menu contains several teal buttons with white text and right-pointing arrows: 'Employee Benefits', 'Employee Education', 'Work Orders/ Recalls/Shortages', 'COVID-19', and 'Facility Updates'. At the bottom of the page, a footer contains links for 'e-Learning (MedTrainer)', 'KRI', 'K-Health', 'Outlook Online', and 'Novatime Supervis'. A red circle with the number '1' highlights the 'e-Learning (MedTrainer)' link. A red oval highlights the 'e-Learning (MedTrainer)' link in the footer. An overlay window titled 'MedTrainer SSO Login' is positioned in the bottom right. It features a text input field containing the email 'amie.cuhacian@nwkidney.org', a prompt to 'Log in with your corporate credentials.', and a blue button with a white Windows logo icon and the text 'LOG IN AT NWKIDNEY.ORG'. A green circle with the number '2' is placed over the 'LOG IN AT NWKIDNEY.ORG' button.

2.

Mt| Learning

Your Dashboard

Your MT|Learning dashboard will

- Show you all assigned training items
- Transcripts & Certificates of completion
- Course due dates & status
- Documents
- Messages

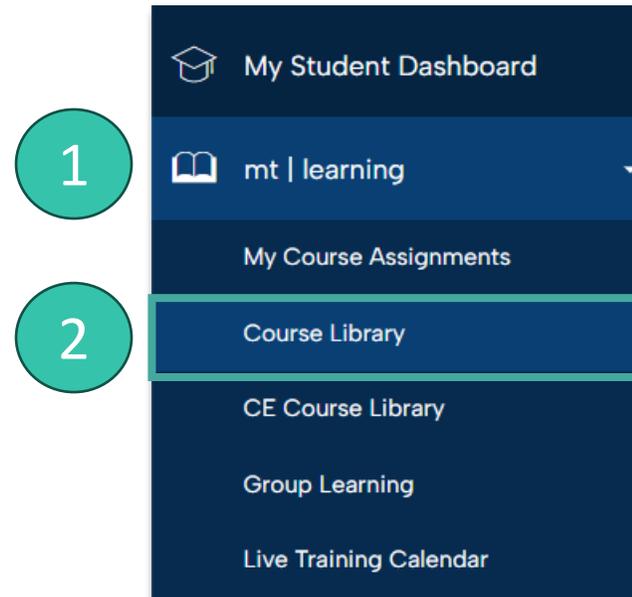
The screenshot displays the Northwest Kidney Centers Mt|Learning dashboard. On the left is a dark blue navigation sidebar with the AMIE SUPER ADMIN profile and menu items: Admin Dashboard, My Student Dashboard (highlighted), mt|learning, Organization Management, Reports, User Messages, and Support. The main content area has a dark blue header with the Northwest Kidney Centers logo and a settings icon. Below the header, it shows the breadcrumb 'You are here > My Student Dashboard'. The 'My Courses' section includes a search bar and a progress bar with three segments: 'Past due' (0), 'On time' (0), and 'Completed' (0). Below the progress bar is a table with columns: Title, Progress, Last View, and Action. The table content is 'No matching records found'. The 'My Transcripts' section also has a search bar and a table with columns: Course, Verification Code, Completed date, and Actions. The table content is 'No matching records found'.

Within MedTrainer we have a library of training you can take.

You can browse for training by searching:

- Via the search bar in the course library
- The training calendar (training that needs completed by a specific timeframe)

To sign up for a course



- On the lefthand navigation bar:
1. Select mt | learning
 2. Select Course Library

3.

Find training



Search

1



1 Selected



3

Clear selection X

New course



Filters

Search filters

Type

Bundle

Course

New & recommended

MedTrainer Core

Recently added

Recently updated



2024 Medicare Part C and Part D Reporting Requirements...

140 min

MedTrainer

2



42 CFR Part 2 Confidentiality of Substance Use Disorder...

min

MedTrainer



Acoso en el lugar de trabajo

60 min

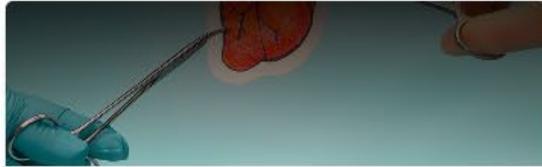
MedTrainer



Acoso en el lugar de trabajo California

75 min

MedTrainer



Acquisition of Organ and Tissue for Donation

60 min

MedTrainer



ACUCY Trademark Firmware Update

3 min

MedTrainer

1. Search or filter for courses
2. Click the box for the course you want assigned
3. Select the person icon to start enrolling



Assign Course



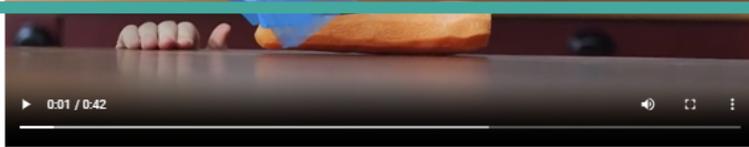
Addressing Childhood Obesity

Description Objectives References Additional Info Guides

Duration:60 min

The causes of childhood obesity are multifactorial. Obesity is a result of genetics and the child's environment, and many different factors can place a child at risk for being overweight or obese. This course provides an overview of childhood obesity, the impact of childhood obesity on communities, the differences in childhood obesity among various ethnic groups, and best practices to address childhood obesity for healthcare professionals.

Content expiration date:
12/31/2025



Due date (MM/DD/YYYY) *

More Options

- Send Email?
- Carbon Copy?
- Future assign date?

Assign

1

2

3

1. You must add a due date
2. If you don't want emails sent to you unselect, send email. Future assign will allow you to enroll in this course on a future date
3. Select Assign to complete



4.

Getting Help and Resources

The Learning and Development Help Desk is available to assist you.

- Access the help desk in K-net
- Access directly in MedTrainer Support and follow the prompts

The screenshot displays the Northwest Kidney Centers AMIE Super Admin interface. The top navigation bar includes the Northwest Kidney Centers logo, a hamburger menu, and filters for 'All Locations' and 'All Departments'. The user is identified as 'AMIE SUPER ADMIN'. A sidebar menu on the left contains several options: 'Admin Dashboard', 'My Student Dashboard', 'mt | learning', 'Organization Management', 'Reports', 'User Messages', and 'Support'. The 'Support' option is highlighted with a red border. The main content area shows a 'Support Center' section with a megaphone icon and a 'Submit ticket' form. The form includes a 'Pre-Ticket #' field with the value '10127', a 'Ticket Info*' text area, and an 'Employee' dropdown menu with the text 'Select an option'.