

CLINIC CHORE LIST (ALL)

List of DT Chores	DAY and EVE
Restock All supplies/Tidy POD- BP cuffs, hand gel, foldable chairs stored	Both -each POD
Needle Sharps/Medical Waste	Both 2/3 full- each POD
Oxygen regulators disconnected	Both- assign to POD
Rinse/put away instruments	Both- each POD
Wipe down POWS at end of shift/Plug in	Both- each POD
Condo meter calibration	Both-assign to POD
Bleach Water/WECK prepare and empty	Both- assign to POD
Consolidate biohazard	Both- assign to POD
DAY ADDED CHORES	DAYS
Glucometer	Assigned to a POD
Rinse PM machines	Assigned to a POD
Consolidate biohazard in lab room	Assigned to a POD
Machines that are not being used are turned off after AM rinse	Each POD
EVENING ADDED CHORES	EVENING
Disinfect Iso Machine if not in use	Assigned to a POD
Citric Acid Jug Levels/DiaCap replacement if tagged	Each POD
Bleach Drains (Broadway, Enumclaw, Kent, Kirkland, Renton, Seatac, Seattle)	If applicable-Each POD- Clinics closed on Saturday: treat designated drains on Wednesday and Friday evenings. Clinics closed on Sunday: treat designated drains on Wednesday and Saturday evenings.

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Citric Thermal completed on all machines in PM lab/turn off/complete log	Assigned to a POD
AM set ups on each machine -2 blue clamps hanging. TVS's OFF	Each POD