

Northwest Kidney Centers Safety Committee Meeting Minutes: August 17, 2023

Present: Tammy Heck, Assistant Director Clinical Support Services (Logistics), Dominik Arnold, Manager of Clinical Education (SeaTac), Candace Cruz, Social Worker (Kent), Gail Cutrell, Home Program Operation Supervisor (Seattle), Chris Matala, Director of Supply Chain (Logistics), Katrina Collins Infection Prevention/Employee Health Program Manager, Khalid Yassir, IT Service Team Lead (Burien), Elaine Hathaway DT II (North), Renin Cassidy, RD (Seattle), Heather Johnson, Nurse Supervisor Home Program (Kirkland), Danny Wiederrick, Maintenance Engineer (Logistics), Russanyl Dollente DT III (Hospital Services), Michael Kellogg, Senior Director Facility Planning and Management (Guest)

Not Present: Krystle Harrington, Director of Patient Safety & Quality (Broadway), Percy Strowhorn, HR Generalist (Burien), Kim Frodsham, LPN (Bellevue), Tosha Mackness, Clinical Director (North End), Kevaney St. James DT II (South), Mariam Azami DT III (Hospital Services), Isa Kellar DT II (Central).

Facilities: Auburn Kidney Center, Broadway Kidney Center, Burien Kidney Center, Enumclaw Kidney Center, Everett Kidney Center, Federal Way East Kidney Center, Federal Way West Campus Kidney Center, Fife Kidney Center, Kent Kidney Center, Kirkland Kidney Center, Lake City Kidney Center, Bellevue Kidney Center, Panther Lake Kidney Center, Port Angeles Kidney Center, Rainier Beach Kidney Center, Renton Kidney Center, Scribner Kidney Center, SeaTac Kidney Center, Seattle Kidney Center, Snoqualmie Ridge Kidney Center, Home Hemo & PD Programs, Hospital Services, Logistics, Burien and Haviland Administrative Locations.

AGENDA	ITEM	ACTION	COMPLETION	FOLLOW UP
Administrative	Approval of previous minutes	Approval of May 2023 Safety Committee Minutes.	CLOSED	Motion approved by Dominik Arnold and Chris Matala.
Announcements	New Members			Welcome – Renin Cassidy RD
Standing Agenda Items				
Accident and Injury Data	Safety Alert System (SAS)	Provide the committee with employee injuries by NKC location and type for the prior four quarters.	OPEN	Slips, trips & falls. <ul style="list-style-type: none"> • 4 – staff tripped on or over items • 2 - syncope

<p>Environment of Care Rounding</p>	<p>2023 Annual EOC Rounds</p>	<p>May 2023 – July 2023 Back Injuries = 0 Strain/Sprain = 4 Slips/Trips/Falls = 6 Needlesticks/Sharps = 1 Other = 4</p> <p>Total = 15</p> <p>In process.</p>	<p>OPEN</p>	<p>Decrease in needlesticks. /sharps</p> <p>Strains/Sprains.</p> <ul style="list-style-type: none"> • 1 -unscrewing bloodlines • 1 – ankle injury while pushing in reclining mechanism on pt. chair • 1 – assisting pt. while falling to floor, shoulder & leg injury • 1 – arm injury during a failed lab draw. <p>Annual rounds have been completed at Auburn, Bellevue, Broadway, Burien, Enumclaw, Everett, Federal Way West, Fife, Kent, Kirkland, Lake City, Panther Lake, Renton, and Seattle.</p> <p>Trends:</p> <ul style="list-style-type: none"> • Clamp & Disconnect. September Safety Tip of the Month and Patient Education Topic. • Clean items in dirty areas and vice versa • Wearing PPE appropriately – labs coats not buttoned up, no eyewear, not wearing gloves in the bubble, open toed shoes. Staff are encouraged to work with employee health if they have medical problems and are not able to keep their lab coats buttoned or wear their PPE
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				<p>appropriately. Reminder in staff update.</p> <ul style="list-style-type: none"> • Needlestick action awareness.
<p>After Action Reports (AAR) and Lessons Learned</p>	<p><i>Shooting close to Rainier Beach April 2023</i></p>	<p>Shooting incident close to one of the kidney centers</p>	<p>OPEN</p>	<ul style="list-style-type: none"> • Workplace Violence Committee to start in September. If interested in being on the committee, please contact Tammy Heck • Workplace violence education curriculum to be decided on by subcommittee. • Safety committee members expressed staff concerns about the new building trend of having so many windows. MK shared that the thought process behind the windows was due to studies showing the natural lighting to be beneficial for healing and a good work environment for staff.
<p>Agenda Items</p>	<p><i>High Heat Advisory August 2023</i></p>	<p>Temperatures expected in the 90's for 4 days.</p>	<p>CLOSED</p>	<ul style="list-style-type: none"> • Heat advisory with support documents sent to staff on 8/14/23.
	<p><i>Earthquake Drill</i></p>	<p>All staff earthquake drill was completed on May 23, 2023.</p>	<p>CLOSED</p>	<ul style="list-style-type: none"> • 500 staff participated. 176 were remote or called in on non-working day. • Request for more education regarding Clamp & Disconnect (September Monthly Safety Tip – reviewed with Clinical Leadership and asked to take back to staff huddles. Patient education for the month of September.)

				<ul style="list-style-type: none"> Evaluations of evacuation routes for two clinics.
	<i>Panic Buttons and Safety of Staff</i>	Access by unauthorized individuals at NKC facilities.	OPEN – Michael Kellogg	Committee in favor of panic button use at NKC for both UC/reception desk staff and clinical staff. Prefer the use of the device worn by staff vs attached to a desk. The device should call 911. Consensus- staff will feel safer and this will give them the ability to call 911 without alerting the unauthorized individual.
	<i>Review Orange Disaster Binder Content</i>	Review FEMA disaster response pages as possible content.	OPEN - Tammy	
	2023 Annual In-Services	<p>*Annual Infection Prevention Training -May</p> <p>*Quarterly Fire Drill-July</p> <p>*High Heat Staff Alert – August</p> <p>*Earthquake Drill – May</p> <p>*Trauma Informed Education</p> <p>*Fire Drill – October</p> <p>*Code Blue - August</p> <p>*Annual Safety Training - September</p> <p>*Preparing for Snow - November</p> <p>*Compliance Training - November</p>	<p>CLOSED</p> <p>CLOSED</p> <p>CLOSED</p> <p>CLOSED</p> <p>OPEN</p> <p>OPEN</p> <p>CLOSED</p> <p>OPEN</p> <p>OPEN</p> <p>OPEN</p>	<p>Relias</p> <p>FSS/Simulations</p> <p>Email</p> <p>All Staff – Simulation</p> <p>All Staff – Relias</p> <p>FSS - Simulation</p> <p>Clinical Staff - Relias/Simulations</p> <p>All Staff – Relias</p> <p>All Staff</p> <p>All Staff - Relias</p>
	Monthly Safety Rounds	A new monthly safety rounds software tool will be implemented this fall. It will allow us to track compliance with safety rounding in our facilities.	OPEN	

		The best way to get the word out to staff about our committee and how we can be of assistance?		<p>If you have any suggestions on how to get the word out about the Safety Committee or the work we do, please let us know. Email tammy.heck@nwkidney.org</p> <p>Submitted ideas so far:</p> <ul style="list-style-type: none"> • Safety Page on KNET • Safety “service request” area on KNET • Article in the Staff Update
2023/24 Committee meetings schedule		<p>Quarterly on the following 3rd Thursday of the month, 2:00-3:00 pm.</p> <p>November 16, 2023 February 15, 2024 May 16, 2024</p>		