

Northwest Kidney Centers Safety Committee Meeting Minutes: September 15, 2022

Members: Tammy Heck, Fiona Wolf, Danny Wiederrick, Kim Frodsham, Heather Johnson, Kathy Lilienthal, Chris Matala, Gail Cutrell, Krystle Harrington, Katrina Collins, Connie Teece, Dominik Arnold, Toshia Mackness.

Facilities: Auburn Kidney Center, Broadway Kidney Center, Burien Kidney Center, Elliott Bay Kidney Center, Enumclaw Kidney Center, Everett Kidney Center, Federal Way East Kidney Center, Federal Way West Campus Kidney Center, Fife Kidney Center, Kent Kidney Center, Kirkland Kidney Center, Lake City Kidney Center, Bellevue Kidney Center, Port Angeles Kidney Center, Rainier Beach Kidney Center, Renton Kidney Center, Scribner Kidney Center, SeaTac Kidney Center, Seattle Kidney Center, Snoqualmie Ridge Kidney Center, Home Hemo & PD Programs, Hospital Services, Logistics, Burien and Haviland Administrative Locations.

AGENDA	ITEM	ACTION	COMPLETION	FOLLOW UP
<i>Administrative</i>				
<i>Announcements</i>				
<i>Standing Agenda Items</i>				
Accident and Injury Data	Safety Alert System (SAS)	Provide the committee with employee injuries by NKC location and type for the prior four quarters. Sept. 2021 – August 2022 Back Injuries = 7 Strain/Sprain = 10 Slips/Trips/Falls = 12 Needlesticks/Sharps = 20 Total = 49	OPEN Down 1 Down 2 Down 1 Down 6 Down 10	Annual Safety Training – Due by Sept. 30 th . Prevention of Back Injuries, Electrical Safety and Minimizing Trips, Slips and Falls. Krystle reported ½ way point and 25% staff completed the training. (two quarters in a row) <ul style="list-style-type: none">• Dominik is working on more specific training for sharps injuries to include in person & simulation training to take place starting possibly Jan. 2023. Back Safety classes will also include departments who lift heavy equipment such as FSS, IT, TS and Home Dept.

Environment of Care Rounding	2022 Annual EOC Rounds	In process.	OPEN	All annual audits completed. 6 Month Follow-up rounds in process.
After Action Reports (AAR) and Lessons Learned	Snoqualmie Smoke Alarm Oct. 2021	Smoke alarm due to HVAC refrigerant spilled on the roof. Patients and staff evacuated.	OPEN – Tammy	Recommendation 1. Add ponchos in the black boxes. 2. Add emergency phones to the list of items to take outside on the Fire Drill form.
	Federal Way East Power Failure Aug. 2022	Main breaker failure for the whole building.	OPEN	Problems with paging system. Landlord numbers and lock box codes need added to AOC binders. Unable to contact Property Management on Sunday. <ul style="list-style-type: none"> Med refrigerator – Pharmacy is the only department who gets the alert. How do we at AOC to the alert list?
	Federal Way West Power Failure Aug. 2022 (Two)	Two power outages. 8/5 & 8/9 Both PSE power failures.	OPEN	Partial power made it seem as if power was restored, but not enough power to run the water treatment system.
	Fife Power Failure Aug. 2022	Lightning damage to power lines.		Revisit installation of emergency overhead lighting. Purchased LED lighting for each POD. Attached batteries to headlamps for easier use. Purchase a portable scale.
Agenda Items Emergency Preparedness Plan	Annual Hazard Vulnerability Assessment (HVA)		CLOSED	Review for 2023 will begin in November 2022.

	Emergency Flashlights - LED	Proposal to replace standardized flashlights with LED	OPEN	<ul style="list-style-type: none"> Brighter, more efficient, batteries need replaced less frequently.
	Staff cars – damage/theft	Two staff cars broken into at Everett. One company car in July.	OPEN	<ul style="list-style-type: none"> 9/14/22. Can staff park in the front lot? Plant Ops reported there is not a badge reader at the front entrance, so staff would have to walk to side entrance to get in. Police have been asked to patrol area more frequently.
	2022 Annual Disaster In-Service	<p>Snow event preparedness email</p> <p>Earthquake preparedness and drill.</p> <p>Extreme Heat preparation</p>	<p>OPEN</p> <p>CLOSED</p> <p>CLOSED</p>	<ul style="list-style-type: none"> Email to be sent to staff in early November 2022. Completed May 24, 2022 500 employees participated Sprinklers – will an earthquake trigger these? No. Operate individually and only when reaches a set temp. Extreme Heat preparation – education sent out. Need to create our own handout for next year.
Safety Committee Membership		Need Front Line DT 2, Hospital Services, SW, IT	OPEN	Any recommendations?
2022/23 Committee meetings schedule		<p>Quarterly on the following 3rd Thursday of the month, 2:00-3:00 pm.</p> <p>November 17, 2022</p> <p>February 16, 2023</p>		If you know you will have conflicts with this schedule, please let Tammy know. It is important that we have balanced representation on the committee. Your skills and participation are important!