



August 10, 2022

Completing your Fit Test Evaluation form

Staff need to complete a Pre Fit-Test Evaluation form in advance of fit testing scheduled for September 26-28, 2022. The Pre Fit-Test Evaluation form is located at K-Net > Employee Tools > K-Health >K-Health Portal.

A screenshot of the K-Net Employee Tools menu. The top navigation bar has 'K-Net' on the left and 'Time Card' on the right. Below this, a breadcrumb trail shows 'Home > Employee Tools > K-Health'. The 'Employee Tools' menu on the left includes links for 'Master Dashboard', 'Forms for Staff', 'Tools for Managers', 'Peer Recognition', 'NOVAtime Tools', 'SAS Tools', and 'K-Health'. The 'K-Health' link is highlighted with a yellow box. The 'K-Health' menu on the right includes 'K-Health Portal', 'K-Health User Resources', and 'Standard Work'.

To access the form, go to your My Profile page and select Respirator Fit Test under Record For:. Then click the Record Now button.

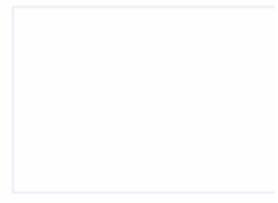
A screenshot of a user interface for recording a fit test. A green header bar says 'Record For:'. Below it is a text input field containing 'Respirator Fit Test'. At the bottom is a red button labeled 'Record Now'.

Select Questionnaire in the Record Status field, and then answer the questions.

Type *	Respirator Fit Test
Record Status *	Questionnaire
Status Details *	Pre Fit-Test Evaluation

Sign and click Save.

Signature *

A large, empty rectangular box with a thin black border, designed for a digital signature or handwritten input.

Save