Clarity Tip Sheet:

Medication Orders With Frequency Once

**Who is impacted:** [Nurses]

**When is change happening:** Current process. This is a reminder

**Why is the change needed/what is current state:**

* Entering medication orders incorrectly can cause them to appear as needing to be given when they should not.
* Not all nurses are aware of the correct way to enter one-time orders

**Steps for entering medication orders to be given one time**

1. Enter the order as usual but always use the Dose Counter
	* Set the Starting Doses= Zero
	* Set the Total Doses= 1
	* Do not enter an End Date
* Once the single dose is given and tx posted, the order will automatically discontinue.

