

Northwest Kidney Centers Safety Committee Meeting Minutes: June 5, 2019 1:30-3:00pm: K-view Meeting (Auburn, Blagg-B phone, Haviland (5th Floor), Lake Washington, Renton, Kirkland, Port Angeles, and SeaTac)

Present Members: Chris Grove, Mary McHugh, Cole Kavanagh, Sherie Chipperfield, Ashish Kumar, Kim Frodsham, Melina Randall, Fiona Wolf, Tammy Heck, Donna Ballard, Kathy Lilienthal, Alvin Tran, and Kelsey Sprague.

Absent Members: Ray Robles, Danny Wiederrick, Adrian Fomby and Toshia Mackness.

Facilities: Auburn Kidney Center, Broadway Kidney Center, Elliott Bay Kidney Center, Enumclaw Kidney Center, Federal Way East Kidney Center, Federal Way West Campus Kidney Center, Fife Kidney Center, Kent Kidney Center, Kirkland Kidney Center, Lake City Kidney Center, Lake Washington Kidney Center, Port Angeles Kidney Center, Renton Kidney Center, Scribner Kidney Center, SeaTac Kidney Center, Seattle Kidney Center, Snoqualmie Ridge Kidney Center, West Seattle Kidney Center, Home Hemo & PD Programs, Hospital Services, Distribution Center, Blagg and Haviland Administrative Locations.

AGENDA	ITEM	ACTION	COMPLETION	FOLLOW UP
Administrative	Approval of March minutes	Copy of March minutes was in the June safety packet	March minutes approved.	All members
Standing Agenda Items Accident and Injury Data	Safety Alert System (SAS)	Provide the committee with employee injuries by NKC location and type (needle stick, back injury, etc.) for the prior four quarters. Back = 14, Strain/Sprain = 6 (∴ Total ergonomics = 20), Slips = 23, Needle sticks = 16.	Regular agenda item.	For the last 12 months, beginning with 5/31/18, the major employee injury data from SAS will be examined by type of injury, frequency and location. Committee members' ideas for safety interventions are encouraged. Top clinic issues: slips and ergonomics.
Agenda Items Ergonomics	Addressing employee strain/sprain and back injuries	HR is contacting Approach, our workers' comp consultants, for concepts on ergonomic injury reduction.	OPEN	HR provided Cole with information from Julio Salas, Approach Consultants. Cole will disburse the ergonomics information to those who need it. Feedback at next safety committee.

<p>Environment of Care Rounding concluded for 1st Half of 2019.</p>	<p>Infection Prevention (IP) findings from most clinics.</p>	<p>Donna Ballard: Findings on mop use & storage, cardboard box use, other IP issues.</p>	<p>OPEN</p>	<p>Tammy will contact City Wide housekeeping service provider about laundering mop heads on a schedule. The cart system should replace the practice of dispensing supplies on the nursing floor from cardboard shipping boxes. TBD – on installation of plastic sheet on bottom shelf of supply storage.</p>
<p>After Action Reports (AAR) and Lessons Learned</p> <p>RO Water System Outage at WSKC, April 29,2019</p> <p>Century Link Telecomm outage, April 29 - 30, 2019</p>		<p>Patients and staff were successfully relocated during the outage. Clinic services were restored by the following morning.</p> <p>Loss of phone, FAX and computer access at SeaTac for all departments.</p>	<p>OPEN</p>	<p>Leadership tasks: AOC should identify only a limited number of staff to participate in conference calls. Identify a backup person if AOC cannot be located.</p> <p>1. Provide Hospital Svcs with an emergency cell number to give to hospitals. Cole 6/12/19 complete. 2. Address manually forwarding calls. (Kalvin)</p>
<p>Employee Suggestions</p>				<p>All members.</p>

2019 Committee meetings schedule		Wednesdays, 1:30-3:00 pm. K-view September 4, 2019 December 4, 2019		If you know you will have conflicts with this schedule, please find your replacement. Contact Cole immediately. It is important that we have balanced representation on the committee. Your skills and participation are important.
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