

# Clarity – Pharmacy

---

# Contents

Navigation.....	3
Home Page .....	3
Registration .....	4
Patient .....	5
Treatments.....	5
Laboratories .....	6
Reports.....	6
Reports.....	6
Allergies.....	8
Formulary.....	9
Adding a Home Medication .....	9
Medication Orders.....	11
Viewing or Ending a Medication.....	13
Deleting a Medication .....	14
Medication Reconciliation .....	15
Notes .....	16
Reports.....	17
Clinic Hospitalizations – Short Form.....	19
Clinic Hospitalizations & Consultations .....	20
Patient Chart View .....	21
Help .....	22

## Navigation

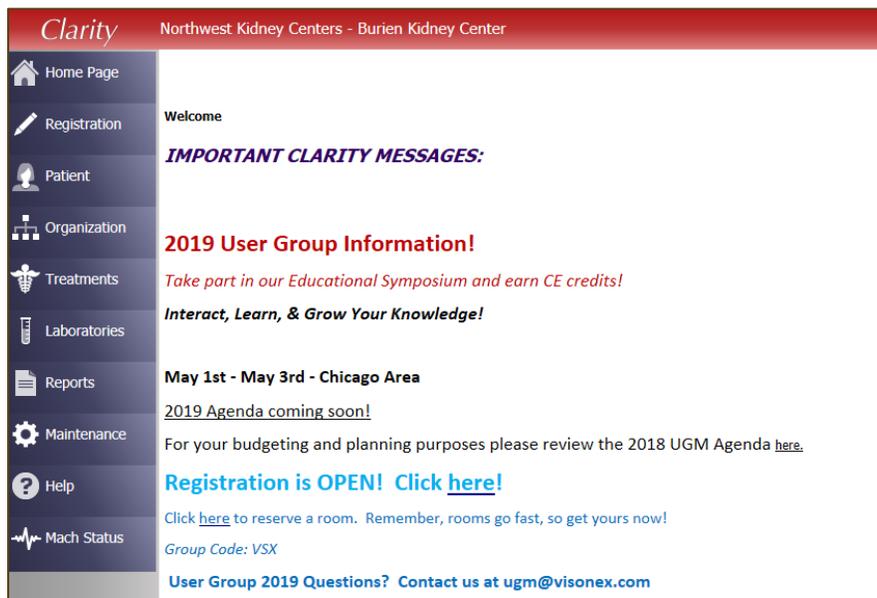
You will be logging into the Clarity training environment using the Username and Password you received prior to training.

When using Clarity, use **Internet Explorer**. This is the web browser that is used for build and testing by the vendor, making Internet Explorer the optimal browser to use. If you use another web browser, it will not function as smoothly, and you will notice differences in how things are displayed (pages will be in super small font).

If this is your first time logging in, you will see a few pop-ups that we will address.

The first pop-up you will see is one from LexiComp. LexiComp supplies and updates the medication lists within Clarity. Scroll to the bottom and click Agree. Next, you will be asked to select and answer 3 Security Questions. Take a minute to do that now, if you have not already done so.

Once you have answered the Security Questions, you will be brought to the Home Page for Clarity.



### Home Page

The Home Page is the first page you will see each time you log into Clarity. Here you will see updates and messages from Visonex about new releases,

new events, or new Lunch-and-Learn opportunities. Keep an eye on this page for events you may want to participate in.

At the top of the page, you will **Northwest Kidney Centers – (Your Default Center Name)** and your name in the upper-right hand corner. It is helpful to double-check on who is logged in when using a shared workstation.

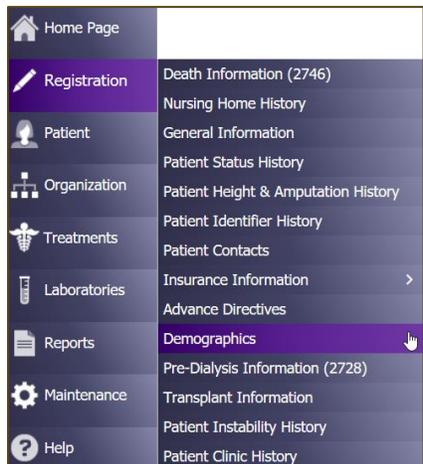
It is important to point out that while Clarity does have features that allows for messaging within the application, we will not be using this functionality. **DO NOT MESSAGE PHYSICIANS IN CLARITY.** This is not the physician’s primary EMR and they will not be checking for messages. Please continue to use the methods of communication that you use now.

Under the Home Page on the left-hand side, you will see a list of menus. As you click through each menu, sub-menus appear.

Take a minute to look through the contents of each of the menus. Let’s do a quick review of what sub-menus & items you will find within each menu. We will work with a few of these menus/sub-menus during the training today.

### Registration

Patient registration will still be done in TIME. TIME will interface with Clarity and you will see that information populate to the appropriate screens within this menu.



- Death Information (2746)
- **Nursing Home History**
- **General Information**
- Patient Status History
- Patient Height & Amputation History
- Patient Identifier History
- Patient Contacts
- Advance Directives
- Demographics
- Pre-Dialysis Information (2728)
- Transplant Information
- Patient Instability History
- Patient Clinic History

## Patient

The Patient menu gives you the ability to view and/or update items outside of a patient's treatment. This is where you do things like-- document patient assessments, view a patient's care team, and view a patient's schedule.

Patient	Medications Management >	Medication Management
Organization	Patient Infection	Prescription List
Treatments	Patient Chart View	Prescription List History
Laboratories	Tests & Procedures	Medications
Reports	Dialysis Accesses	Medications Review
Maintenance	Immunizations	
Help	Hospitalizations & Consultations	
Mach Status	Dietary Recommendations	
	Patient Care Team	
	Allergy	
	Patient Action Values	
	Physician Rounds History	
	Problem List	
	Notes	
	Checklist History	
	Patient Schedule	
	Physician Orders	
	Patient Assessments	
	Document Management	

- Medication Management
- Patient Infection
- **Patient Chart View**
- Tests & Procedures
- Dialysis Accesses
- Immunizations
- Hospitalizations & Consultations
- Dietary Recommendations
- **Patient Care Team**
- Allergy
- Physician Rounds History
- Problem List
- **Notes**
- Checklist History
- Patient Schedule
- Physician Orders
- Patient Assessments
- **Document Management** (DocuWare)

## Treatments

The Treatments menu is where you will find the information regarding a patient's Dialysis Prescription, Treatment documentation (In-Center = Real Time Charting (RTC) & Home = Visit Management), and Treatment History.

Treatments	Dialysis Prescriptions >
Laboratories	Visit Management >
Reports	Primary Nephrologist Dashboard
Maintenance	Enter Treatments
Help	Treatment History
Mach Status	Sodium & UF Profiles
	Physician Rounding Dashboard
	Clinic Working Schedule
	RTC Status
	Real-Time Charting
	Treatment Alert
	Physician Visit Request
	Billing >

- Dialysis Prescriptions
- Visit Management
- Primary Nephrologist Dashboard
- Enter Treatments
- Treatment History
- Sodium & UF Profiles
- Physician Rounding Dashboard
- Clinic Working Schedule
- **RTC Status**
- Real-Time Charting (RTC)
- **Treatment Alert**
- Physician Visit Request

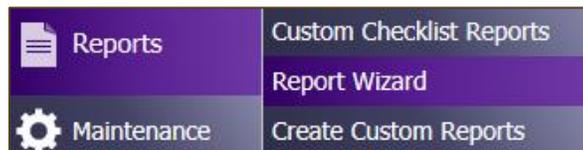
## Laboratories

Lab results will be available in Clarity from Ascend. At this point in time, lab orders will continue to be ordered in Ascend. **Add/Edit Labs** are where the labs are stored within Clarity. Lab results can be reviewed in other areas within Clarity—Reports, Patient Chart View, etc.



## Reports

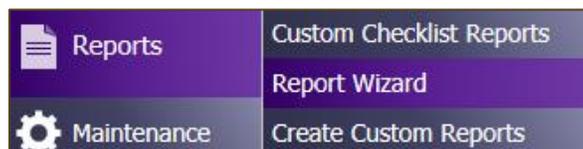
Reports are found with Report Wizard. You will be able to run Clinic reports and Patient reports. We will talk more about reports and how to run them later.



## Reports

There are two types of reports that you will use frequently within Clarity—**Clinic** reports and **Patient** reports. **Patient** reports will give you the selected report on a particular patient. Whereas **Clinic** reports give you the selected report within your clinic's population.

Let's begin by using reports by going to **Reports > Report Wizard**.



Select the **Clinic**, **Patient**, or **Custom** radio button (depending on what type of report you want to run).

In the drop-down menu, select the desired report. Select the appropriate **Patient Shift/Patient**, as needed. An example of a helpful report would be the Clinic report: Clinic Hospitalizations – Short Form. It would be helpful in tracking which patients require med rec post-hospitalization

Once you have selected your report, click **Run Report**. The report will be in a separate web browser window.

If you would like to run a **Clinic** report for multiple clinics, you can do so using **Advanced Mode**.

To use **Advanced Mode**, check the checkbox in **Report Wizard**.

Once **Advanced Mode** has opened, click the **Next** button.

Category	Report Name
Vascular Accesses	*Access Flow Rates
Medications	*Allergies by Patient
Anemia	*Anemia Adjustment
Treatments	*Average Post-Weight by Month
Treatments	*Average UFR Over Threshold
Treatments	*Average Weight Gains
General Clinic	*Case Mix Adjustment Factors
General Clinic	*Census
Custom	*Clinic Anemia Trends
Trends	*Clinic Average Blood Pressure Trends

Once the window opens, you will see you have multiple options to add multiple **Clinics, Shifts, Patient Status, Care Providers, and Groups**.

**Report Wizard**

Basic Mode

**Clinic**

Select Value  
 0 - Pending Admissions  
 Auburn Kidney Center  
 Broadway Kidney Center  
 Burien Kidney Center

Add  
 Remove

Select Value  
 Burien Kidney Center

Only display events from chosen clinics.

**Shift**

Select Value  
 1st Shift Mon-Wed-Fri  
 1st Shift Tue-Thu-Sat  
 2nd Shift Mon-Wed-Fri  
 2nd Shift Tue-Thu-Sat

Add  
 Remove

Select Value  
 All Shifts

**Patient Status**

CKD  
 No Admit  
 Outpatient Acute (AKI)  
 Pending Start  
 Pre Transplant

Add  
 Remove

Select Value  
 Outpatient Chronic  
 Transient Active  
 Home Dialysis  
 Outpatient Acute (AKI)

**Care Provider**

Select Value

Add  
 Remove

Select Value

**Group** Select Value

Select Value

Add  
 Remove

Select Value

**Selected Patients**

Select Value

Show Patients  
 Remove Patients  
 Remove All

Previous

Output Type: PDF

Run Reports

If desired, click **Show Patients** to verify the list of patients.

After your make your selections, click **Run Reports** and the report will be in a separate web browser window.

## Allergies

Patient allergies can be found under **Patient > Allergy**. This screen allows you to add all patient allergies, not just medication allergies. Allergies are tied to the Lexicomp database.

Once you are in the **Allergy** section, select a patient and click Add New. Allergies are separated into 3 different categories—**Medication**, **Medication Class**, and **Other**. (Other is for non-medication allergies, like food or environmental allergies. Select the appropriate **Type** by clicking the radio button associated with it. For medication allergies, it will require you to select a dose, unit, and route.

**Add/Edit Allergy Information**

Type  Medication  Medication Class  Other

Allergy Name

Type of Reaction

Start Date

End Date

Once you have selected the appropriate **Type**, select the **Allergy Name** by clicking on the button (**Select Medication, Select Medication Class, or Select Other**—depending on the allergy type). You cannot free-text allergies.

You will need to adjust the filters to be able to search a comprehensive list of allergies.

**Update a Patient's Prescription Medication**

Prescription

Medication  Do not Substitute

Dose  Dose Unit  Strength  Clinical Route  Dose Form

Monthly Dose

Frequency

Monday

Wednesday

Friday

Every  W

Free Text

Quantity

Start Date  03/20/2019 14:41

End Date

**Select a Medication**

Type a medication name

Click the **Search Filters** link. Be sure the **All** checkbox is checked and click **Apply**. When searching for allergies, entering the first few letters of the allergy is better.

For **Medication** and **Medication Class** allergies, you will need to enter a dose, unit, and route. None of this information will display, just the allergy itself.

Enter the **Type of Reaction** and the **Start Date** of the allergy. Click **Add** to add the allergy.

## Formulary

The default setting within Clarity is to search within the Local Formulary. This makes it easier to order medications within the centers. However, when you are adding home medications, you will need to make a change to the **Search Filters** to find the comprehensive list. Follow the steps below to add a home medication to a patient's medication list.

## Adding a Home Medication

To add to their medication list, you will do so by going to **Patient > Medications Management > Medications**.



From this screen, you will click **Add New** to add the new medication to the medication list.

Medication	Prescription	Start Date	End Date	PRN	Adm Type
calcium acetate	3335 mg orally (607 mg capsule) 3 times a week with meals	10/31/2018 06:25			
clofEDine	0.1 mg orally (0.1 mg tablet) 3 times a day	12/02/2018 18:49			
LORazepam	0.5 mg orally (0.5 mg tablet) 1 to 2 times a day 0.5-1mg one to to times daily PRN for anxiety prn	01/02/2019 11:19		X	
losartan	50 mg orally (50 mg tablet) once a day	01/02/2019 11:27			
Mircera	50 mcg intravenously (50 mcg/0.3 mL solution) each Thr every 4 weeks (Next Dose: 03/14/2019) Rescheduled	03/04/2019 08:43			Adm on Dialysis
Sensipar	30 mg orally (30 mg tablet) once a day (in the evening) x 1 Doses (0 given of 1) bulk supply to be given	12/02/2018 18:51			Adm on Dialysis
Yanofor	100 mg intravenously (20 mg/mL solution) 3 times a week	11/08/2018 07:44			Adm on Dialysis

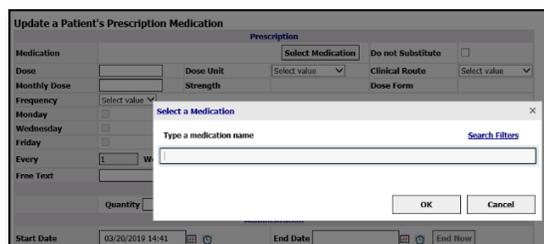
[Add New](#)

Click the **Select Medication** button, making sure the medication selected matches the strength listed on the vial.

Update a Patient's Prescription Medication					
Prescription					
Medication			<b>Select Medication</b>	Do not Substitute	<input type="checkbox"/>
Dose	<input type="text"/>	Dose Unit	Select value	Clinical Route	Select value
Monthly Dose	<input type="text"/>	Strength		Dose Form	

When searching for a medication in Clarity, you can begin typing the brand OR generic name for the medication and Clarity will return both the brand AND generic names for the medication.

The medications are set to pull from the Local Formulary, so for home medications, you will need to change the Search Filter.



Click the **Search Filters** link for medications that are not on the Local Formulary. Be sure the **All** checkbox is checked and click **Apply**.

You will see a comprehensive list of medications meeting your search criteria.

Once you have selected the medication, complete the required fields.

The required fields for **Home Medications** include: Dose, Unit, Route, Order Method of **Patient Reported**, Order Taken Date/Time, and Order Taken By.

Click **Add** to save the new medication order.

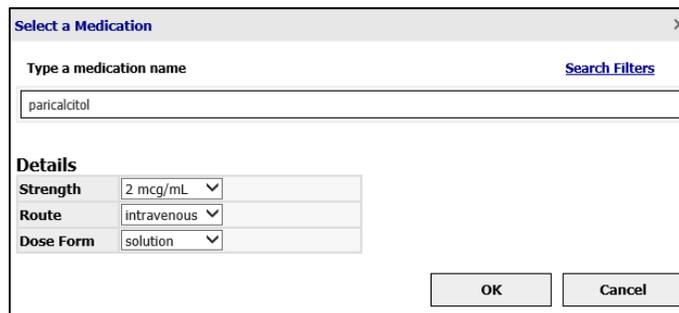
Clarity uses a national database for medications. This database includes checking for drug allergies/interactions. There may be drug allergy and/or interaction alerts when trying to add a medication. These warnings do not prevent the medication from being entered. You must acknowledge the warning to add the medication to the patient's medication list.

## Medication Orders

Just like you saw when you entered Home Medications, you will enter medication orders in a similar way. With a new patient admission, orders will be transcribed into the system.

Still in **Patient > Medications Management > Medications**, click **Add New**. Search for the medication.

If the medication is on the local formulary, a blue dot will appear next to the generic medication AND the brand medication. It is asked that you choose the generic name when placing medication orders.



The screenshot shows a dialog box titled "Select a Medication". At the top, there is a search field labeled "Type a medication name" containing the text "paricalcitol". To the right of the search field is a link labeled "Search Filters". Below the search field is a section titled "Details" with three dropdown menus: "Strength" set to "2 mcg/mL", "Route" set to "intravenous", and "Dose Form" set to "solution". At the bottom right of the dialog box are two buttons: "OK" and "Cancel".

Enter in the medication order details—Strength, Route, Dose Form, Schedule etc.

For medications like Mircera, Zemplar, and Ferrlecit, the **Frequency** must be **Selected Days** (specific days of the week—MWF, TTS). This is important for the Medication Management protocols to function properly.

As you go down to the **Administration** section of the order, enter the **Start Date** and **Adm Type**. (You do not select an Adm Type for home medications.)

**Adm on Dialysis** is for all medications that are to be administered during dialysis. **Self Adm on Dialysis** is for medications to be administered during home hemodialysis. **Facility Adm** is for medications to be administered for home hemodialysis patients while the patient is on-site (i.e. a Clinic visit). For home medications, you do not need to select an Adm Type.

The **Justification** is the ICD10 code for that particular medication. Select the appropriate ICD10 code from the drop-down menu. **Uncheck** the **Add to Patient's Problem List** checkbox, as the problem list will be maintained by the physicians.

To indicate a medication is **PRN**, check the **PRN** checkbox. Important Note: You will need to order a new PRN medication each time the medication is administered.

**Administration**

Start Date: 04/07/2019 19:01  End Date:

Adm Type: Adm on Dialysis  Self Adm on Dialysis  Facility Adm  Bulk Supply

Justification:  Select value  
 Add to Patient's Current Problem List  
 Category:  Select value

Pt Provided:  ESRD Related:  Yes  No

PRN:  Reason:

Use Dose Counter:  Starting Doses:  Total Doses:  Doses Given:

Hold:  Hold Until Date:

Reason on Hold:

Patient Not Taking:  Last Dose On:

Reason Not Taking:

**Instructions**

Patient Instructions:

Nurse Comments:

Order Method:  Select value

Order Taken Date and Time:

Order Taken By:  Select value (Nurse who must sign order)

Ordered By:  Select value (Physician who must sign order)

In the **Instructions** section, enter the **Order Method** (if you are transcribing the orders from a physician fax, you would use **Written/Fax**). Enter the **Order Taken Date and Time**. The **Order Taken By** will automatically populate your name. The last piece to complete is the **Ordered By** field. Enter the name of ordering physician in this field. This goes to the provider for their E-signature.

### Viewing or Ending a Medication

You can also view or end a medication within the **Medications Management > Medications** section.

When you select the patient, the Medications screen displays.

You can view current medications, future medication (those with a future start date), all medications, or discontinued medications by select the appropriate radio button. By default, the current medications are displayed.

List of Prescription Medications

Current  Future  All  Discontinued

Medication	Prescription	Start Date	End Date	PRN	Adm Type	Hold	Last Updated	Ordered By	Updated By	Last Given
<a href="#">bacitracin/HCl/neomycin/polymyxin B topical</a>	1 app applied topically (400 units-10 mg-3.5 mg-5000 units/g ointment) each Mon Wed Fri	03/04/2019 10:57			Adm on Dialysis		03/04/2019 11:00	WINROW, ROBERT MICHAEL	Sison, Tanny	
<a href="#">sposetin beta-methoxy polyethylene glycol</a>	100 mcg intravenously (100 mcg/0.3 mL solution) each Mon every 2 weeks (Next Dose: 03/04/2019)	03/04/2019 11:50			Adm on Dialysis		03/04/2019 11:52	WINROW, ROBERT MICHAEL	Montemayor, Tom	
<a href="#">vancomycin</a>	100 mg intravenously (1 g powder for injection) once a day	03/07/2019 10:29			Adm on Dialysis		03/08/2019 10:34	WINROW, ROBERT MICHAEL	Grove, Chris	

[Add New](#)

Select the item to view or modify under **Medication**. The **Update a Patient's Prescription** form displays. From here, you can view details or make the desired changes and click Submit to modify information for the medication.

Click **End Now** or enter a specific end date to end a prescription immediately; the medication is moved to the **Discontinued** list.

Prescription					
Medication	Medication Name			Do not Substitute	<input type="checkbox"/>
Dose	<input type="text" value="100"/>	Dose Unit	mg	Clinical Route	by gastrostomy 1
Monthly Dose	<input type="text" value="6000"/>	Strength	100 mg	Dose Form	tablet
Frequency	2 times a day				
Monday	<input type="checkbox"/>	Tuesday	<input type="checkbox"/>		
Wednesday	<input type="checkbox"/>	Thursday	<input type="checkbox"/>		
Friday	<input type="checkbox"/>	Saturday	<input type="checkbox"/>	Sunday	<input type="checkbox"/>
Every	<input type="text" value="1"/> Weeks	Date of Next Dose	<input type="text"/>		
Free Text	<input type="text"/>				
Pharmacy					
	Quantity	<input type="text"/>	Refill	<input type="text"/>	
Administration					
Start Date	<input type="text" value="02/26/2019 12:06"/>		End Date	<input type="text"/>	<input type="button" value="End Now"/>

Use the **Change Order** to edit/make changes to an order. Note: If you use change order, the "changed" order will be sent to the physician twice for E-signature.

All medication changes (including the **Dialysis Prescription**) are recorded in the **Prescription History List**, located under the prescription when the medication is selected.

Prescription History List		
Event	Updated By	
02/14/2019 10:45:49	Kidney RN, Northwest RN	
Field Name	Current Value	Previous Value
End Date	02/14/2019 10:45	
Edit Date	02/14/2019 10:45:49	12/31/2018 10:32:58
Edit User	Kidney RN, Northwest RN	Kidney, Northwest "Playground" account

### Deleting a Medication

You can delete a medication within **Medications Management > Medications** if a medication was entered for the wrong patient. Select your patient and their medications will display.

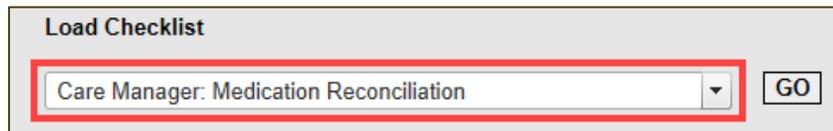
Select the item to delete from the Medications screen.

<input type="button" value="Change Order"/>	<input type="button" value="Fix Data Entry Error"/>	<input type="button" value="Submit"/>	<input type="button" value="Delete"/>	<input type="button" value="Cancel"/>
---	---	---------------------------------------	---------------------------------------	---------------------------------------

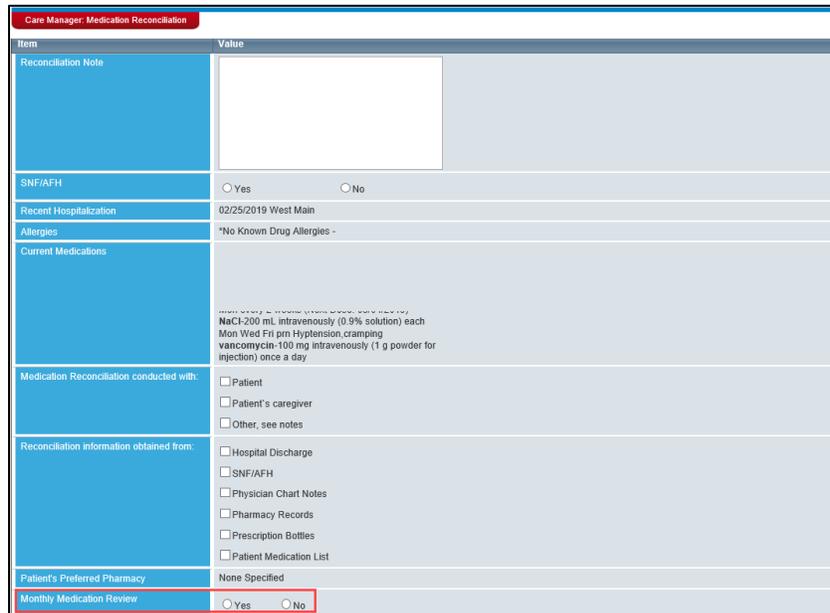
# Medication Reconciliation

Earlier you walked through how to add medications to a patient's chart. However, to complete Medication Reconciliation, you will complete the **Care Manager: Medication Reconciliation** assessment.

1. To perform med rec within Clarity, go to **Patient > Patient Assessments** and select the **Care Manager: Medication Reconciliation** assessment
2. Click **Go**



3. Select **Clinic, Patient, and History**
  - a. To create a new assessment, **Add New**
4. Choose a date and press **Submit**
5. Click **Create Checklist**.
6. Complete the assessment being sure to answer **Yes** to the question regarding Monthly Medication Review.



Item	Value
Reconciliation Note	
SNF/AFH	<input type="radio"/> Yes <input type="radio"/> No
Recent Hospitalization	02/25/2019 West Main
Allergies	*No Known Drug Allergies -
Current Medications	NaCl-200 mL intravenously (0.9% solution) each Mon Wed Fri prn Hypertension, cramping vancomycin-100 mg intravenously (1 g powder for injection) once a day
Medication Reconciliation conducted with:	<input type="checkbox"/> Patient <input type="checkbox"/> Patient's caregiver <input type="checkbox"/> Other, see notes
Reconciliation information obtained from:	<input type="checkbox"/> Hospital Discharge <input type="checkbox"/> SNF/AFH <input type="checkbox"/> Physician Chart Notes <input type="checkbox"/> Pharmacy Records <input type="checkbox"/> Prescription Bottles <input type="checkbox"/> Patient Medication List
Patient's Preferred Pharmacy	None Specified
Monthly Medication Review	<input checked="" type="radio"/> Yes <input type="radio"/> No

This ensures that the Medication Reconciliation is listed as being completed under **Patient > Medications Management > Medication Review**.

# Notes

One of the ways you can document outside of an assessment is through a note. To access notes, go to **Patient > Notes**. Once in **Notes**, you can review notes by other staff or click **Add New** to add your own note.

Once you click Add New, you will have the ability to select the **Type** of note. There is a **Pharmacist** note type.

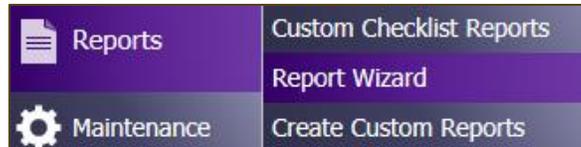
The screenshot displays the 'List of Notes' interface. At the top, there is a header with columns for 'Date', 'User', 'Type', and 'Summary', and a 'Notes Report' button. Below the header, it states 'No records found' and includes an 'Add New' button. The 'Add a Note' form is open, showing a date field set to '03/08/2019 10:08'. A dropdown menu is open for the 'Type' field, listing various note types. The 'Pharmacist' option is highlighted. To the right of the dropdown, there is an 'Associate with Run' checkbox and a label '(Physician who must sign order)'. The form also includes fields for 'Ordered By', 'Prescription Was Transcribed', and 'Summary', and a large text area for the 'Note' content.

Date	User	Type	Summary
No records found			
<a href="#">Add New</a>			
<b>Add a Note</b>			
Date	03/08/2019 10:08	<b>Select a Value</b>	Associate with Run <input type="checkbox"/>
Type	OXD - Education Services		(Physician who must sign order)
Ordered By	EOC		
Prescription Was Transcribed	NextStep HHD/PD		
Summary	Renal Supportive Care Note		
Note	Care Manager		
	OXD - General/Other		
	Diabetic		
	Nurse		
	Pharmacist		
	Physician		
	General Physician Order		
	Social Worker		
	Social Worker - Grievance/Complaint		
	Social Worker - Behavior		
	Treatment Complication		
	Home - Missed Treatment/Clinic Visit		
	Home - Telephone Encounter		
	Home - Physician Encounter		
	Home - Supply/Equipment		
	Home - Lab Review		
	Home - On-Call		
	Other		

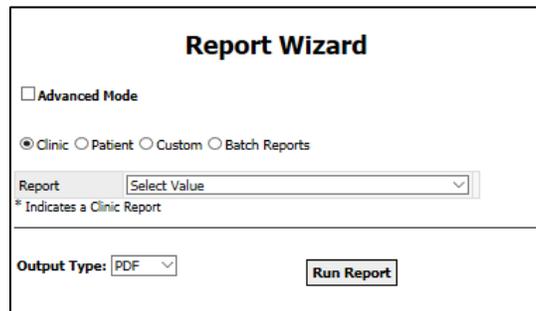
## Reports

There are two types of reports that you will use frequently within Clarity—**Clinic** reports and **Patient** reports. **Patient** reports will give you the selected report on a particular patient. Whereas **Clinic** reports give you the selected report within your clinic’s population.

Let’s begin by using reports by going to **Reports > Report Wizard**.



Select the **Clinic** or **Patient** radio button (depending on what type of report you want to run).

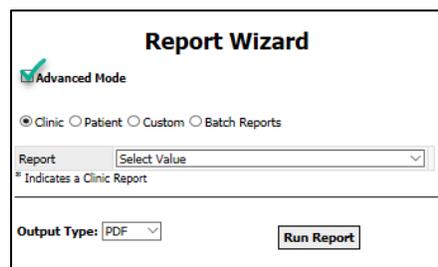
A screenshot of the 'Report Wizard' form. At the top, it says 'Report Wizard'. Below that is a checkbox for 'Advanced Mode' which is unchecked. There are four radio buttons: 'Clinic' (selected), 'Patient', 'Custom', and 'Batch Reports'. Below the radio buttons is a 'Report' dropdown menu with 'Select Value' in it. A note below the dropdown says '\* Indicates a Clinic Report'. At the bottom, there is an 'Output Type' dropdown menu set to 'PDF' and a 'Run Report' button.

In the drop-down menu, select the desired report. Select the appropriate **Patient Shift/Patient**, as needed.

Once you have selected your report, click **Run Report**. The report will be in a separate web browser window.

If you would like to run a **Clinic** report for multiple clinics, you can do so using **Advanced Mode**.

To use **Advanced Mode**, check the checkbox in **Report Wizard**.

A screenshot of the 'Report Wizard' form, identical to the previous one, but with the 'Advanced Mode' checkbox checked and marked with a green checkmark.

Once **Advanced Mode** has opened, click the **Next** button.

**Report Wizard**

Basic Mode

Clinic  Patient  Custom  Batch Reports

Category	Report Name	More Info
<input type="button" value="Add"/>	Vascular Accesses	*Access Flow Rates <a href="#">More Info</a>
<input type="button" value="Add"/>	Medications	*Allergies by Patient <a href="#">More Info</a>
<input type="button" value="Add"/>	Anemia	*Anemia Adjustment <a href="#">More Info</a>
<input type="button" value="Add"/>	Treatments	*Average Post Weight by Month <a href="#">More Info</a>
<input type="button" value="Add"/>	Treatments	*Average UFR Over Threshold <a href="#">More Info</a>
<input type="button" value="Add"/>	Treatments	*Average Weight Gains <a href="#">More Info</a>
<input type="button" value="Add"/>	General Clinic	*Case Mix Adjustment Factors <a href="#">More Info</a>
<input type="button" value="Add"/>	General Clinic	*Census <a href="#">More Info</a>
<input type="button" value="Add"/>	Custom	*Clinic Anemia Trends <a href="#">More Info</a>
<input type="button" value="Add"/>	Trends	*Clinic Average Blood Pressure Trends <a href="#">More Info</a>

Select Value Selected Reports

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 of 15 Next > Last >>

\* Indicates a Clinic Report

Once the window opens, you will see you have multiple options to add multiple **Clinics, Shifts, Patient Status, Care Providers, and Groups**.

**Report Wizard**

Basic Mode

**Clinic**

Select Value  
0 - Pending Admissions  
Auburn Kidney Center  
Broadway Kidney Center  
Burien Kidney Center

**Shift**

Select Value  
1st Shift Mon-Wed-Fri  
1st Shift Tue-Thu-Sat  
2nd Shift Mon-Wed-Fri  
2nd Shift Tue-Thu-Sat

**Patient Status**

OKD  
No Admit  
Outpatient Acute (AKI)  
Pending Start  
Pre Transplant

Select Value  
Outpatient Chronic  
Transient Active  
Home Dialysis  
Outpatient Acute (AKI)

**Care Provider**

Select Value

**Group**

Select Value

Select Value

Output Type: PDF

If desired, click **Show Patients** to verify the list of patients.

After your make your selections, click **Run Reports** and the report will be in a separate web browser window.

Missed and Unentered Treatments

Run the **Missed and Unentered Treatments** report to ensure treatments have been posted or entered as a missed treatment.

1. Go to Reports > Report Wizard
2. Select the **Clinic** radio button and select the appropriate **Patient Shift**

- In the drop-down menu, select the **Missed and Unentered Treatments** report. Select the **Date Range** of **Today**.

### Report Wizard

Advanced Mode

Clinic  Patient  Custom  Batch Reports

Report: \*Missed & Unentered Treatments [More Info](#)  
\* Indicates a Clinic Report

Patient Shift: Select Value

Date Range: Today

Start:  

End:  

---

Output Type: PDF Run Report

- Click **Run Report**. The report will be in a separate web browser window.

### Missed & Unentered Treatments

Northwest Kidney Centers - Broadway Kidney Center

Report Date: 06/26/2019

Date Range: 06/26/2019 - 06/26/2019

<u>Treatment Date</u>	<u>Status</u>
<u>Broadway Kidney Center</u>	
<u>06/26/2019</u>	
<u>Unentered</u>	
Last, First	Outpatient Chronic

#### Clinic Hospitalizations – Short Form

To run the **Clinic Hospitalizations – Short Form** report:

- Go to **Reports > Report Wizard**
- Select the **Clinic** radio button and select the appropriate **Patient Shift**
- In the drop-down menu, select the **Missed and Unentered Treatments** report. Select an appropriate **Date Range**.

- Click **Run Report**. The report will be in a separate web browser window.

Clinic Hospitalizations-Short Form								
Northwest Kidney Centers								
								Report Date: 07/16/2019 10:47AM local (UTC -07:00) KS
Date Range: 07/15/2019 - 07/21/2019								
Patient Name	Primary Nephrologist	Admission Date	Discharge Date	Hospital	Hospital Phone Number	Type Visit	Admit From Dialysis	DCo
Last, First		07/11/2019		Harborview Medical Center	(206) 744-3000	ER Visit	No	No
Last, First		07/12/2019		Virginia Mason Medical Center	(206) 223-6600	ER Visit	No	No
Last, First		07/08/2019		Virginia Mason Medical Center	(206) 223-6600	ER Visit	Yes	No
Last, First		07/11/2019		Evergreen Hospital	(425) 899-1000	ER Visit	No	No

### Clinic Hospitalizations & Consultations

To run the **Clinic Hospitalizations & Consultations** report:

- Go to **Reports > Report Wizard**
- Select the **Clinic** radio button and select the appropriate **Patient Shift**
- In the drop-down menu, select the **Missed and Unentered Treatments** report. Select an appropriate **Date Range**.
- Click **Run Report**. The report will be in a separate web browser window.

Clinic Hospitalizations & Consultations										
Northwest Kidney Centers										
										Report Date: 07/16/2019 10:44AM local (UTC -07:00) KS
Date Range: 07/15/2019 - 07/21/2019										
Admission Date	Discharge Date	Previous Discharge Date	Days Between Hosp	Discharge Diagnosis	Admitting Physician	Hospital	Type of Visit	Hosp Adm Dg	Total Days	
		DOB:			MRN:	Outpatient Chronic				
<u>Hospitalization</u>										
07/11/2019	Not Recorded			E875 - ^Hyperkalemia		Harborview Medical Center	Emergency Department Visit	hyperkalemia		
Primary Complaint: missed dialysis treatment on 7/9/19 and 7/11/19.										
Notes:										
DC Order Date:										
Presumptive Diagnosis: N										
Hospital Admission from Dialysis Facility: N										
<u>Transplant Referral:</u> N										

## Patient Chart View

To review a patient's chart when you are not actively documenting, you can utilize **Patient Chart View**.

1. Go to **Patient > Patient Chart View** and select/search for your patient (if they are not already selected)

Patient Chart View					
Patient name...					
Registration	Medications	Lab Results	Infections	Hospitalizations	Treatment History
Dialysis Accesses	Orders	Immunizations	Problem List	Notes	Reports

2. From here, you can review Registration Information, Lab Results, Treatment Results, etc.
3. Click through the various tabs to see how the information displayed
4. If you are in Patient Chart View and need to start documenting a treatment in RTC or document a visit in Visit Management (for home patients), scroll to the bottom of the page and click the link to **RTC**, **Visit Management**, or **Docuware**
  - a. This will open up a new tab in your web browser
  - b. It will require to re-enter the **Clinic**, **Patient**, and **Date**

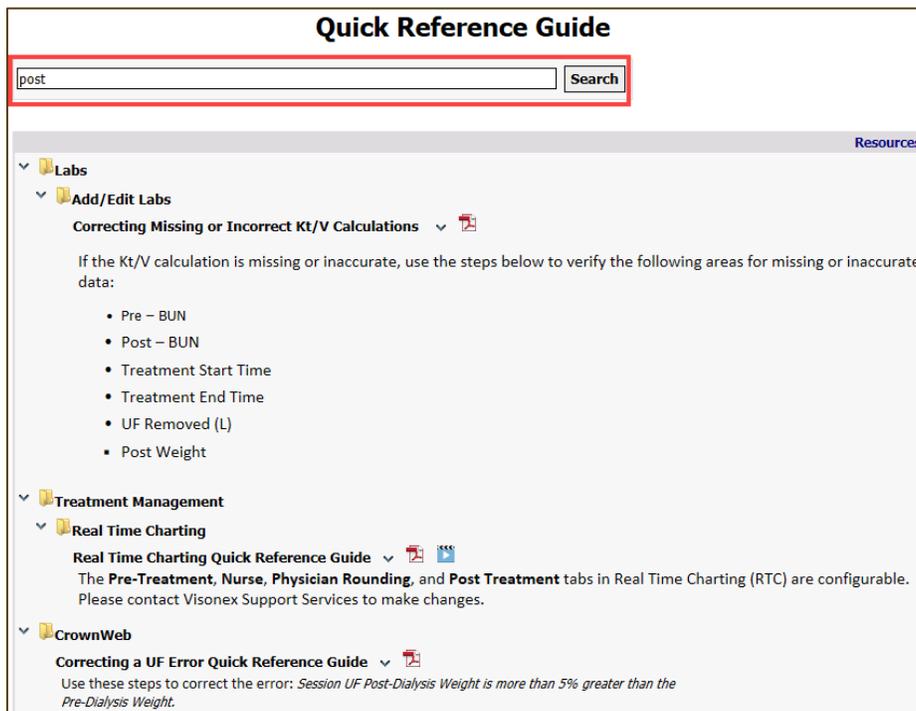
Patient Chart View																																																																																																	
Hess, Pogo K																																																																																																	
 Patient: Hess, Pogo K - 07/15/1937 (Age 81) Primary Nephrologist: WINROW, ROBERT MICHAEL Green Bay- Willard Street - Outpatient Chronic - 1st Shift Mon-Tue-Wed-Thu-Fri-Sat MRN: 126766 Code Status: DO NOT RESUSCITATE																																																																																																	
Registration	Medications																																																																																																
Lab Results	Infections																																																																																																
Hospitalizations	Treatment History																																																																																																
Dialysis Accesses	Reports																																																																																																
Orders	Immunizations																																																																																																
Problem List	Notes																																																																																																
<table border="1"> <thead> <tr> <th colspan="2">Demographic Information</th> <th colspan="2">Pre-Dialysis Information</th> </tr> </thead> <tbody> <tr> <td>Prefix</td> <td></td> <td>Cause of Renal Failure</td> <td>25040 - Diabetes with renal manifestations Type 2</td> </tr> <tr> <td>First Name</td> <td>Pogo</td> <td>Date Regular Dialysis Began</td> <td>7/1/2009 12:00:00 AM</td> </tr> <tr> <td>Middle Name</td> <td>K</td> <td>Date Started at Current Facility</td> <td>7/1/2009 12:00:00 AM</td> </tr> <tr> <td>Last Name</td> <td>Hess</td> <td colspan="2"><b>Modality</b></td> </tr> <tr> <td>Suffix</td> <td></td> <td>Primary</td> <td>Outpatient Hemo</td> </tr> <tr> <td>Degree</td> <td></td> <td colspan="2"><b>Preferred Pharmacy</b></td> </tr> <tr> <td>Address</td> <td>6932 West Main, Apt 4</td> <td>Name</td> <td>Express</td> </tr> <tr> <td>City</td> <td>Green Bay</td> <td>Phone</td> <td>(800) 636-9493</td> </tr> <tr> <td>State</td> <td>WI</td> <td colspan="2"><b>Preferred Hospital</b></td> </tr> <tr> <td>Zip</td> <td>54301</td> <td>Name</td> <td>Reid Hospital</td> </tr> <tr> <td>Phone</td> <td>(920) 363-3163</td> <td>Phone</td> <td></td> </tr> <tr> <td>Alternate Phone</td> <td></td> <td colspan="2"></td> </tr> <tr> <td>Mobile</td> <td></td> <td colspan="2"></td> </tr> <tr> <td colspan="4"><b>Transplant Information</b></td> </tr> <tr> <td>Transplant Status</td> <td>Ineligible</td> <td colspan="2"></td> </tr> <tr> <td>Reason</td> <td>Metadone patient</td> <td colspan="2"></td> </tr> <tr> <td colspan="4"><b>Allergies</b></td> </tr> <tr> <td>Aspirin</td> <td>Rash</td> <td colspan="2"></td> </tr> <tr> <td>penicillin</td> <td></td> <td colspan="2"></td> </tr> <tr> <td>sugar</td> <td>rash</td> <td colspan="2"></td> </tr> <tr> <td>beta blockers</td> <td>delirium</td> <td colspan="2"></td> </tr> <tr> <td>Latex</td> <td>itchy</td> <td colspan="2"></td> </tr> <tr> <td>*Epoetin beta</td> <td></td> <td colspan="2"></td> </tr> </tbody> </table>		Demographic Information		Pre-Dialysis Information		Prefix		Cause of Renal Failure	25040 - Diabetes with renal manifestations Type 2	First Name	Pogo	Date Regular Dialysis Began	7/1/2009 12:00:00 AM	Middle Name	K	Date Started at Current Facility	7/1/2009 12:00:00 AM	Last Name	Hess	<b>Modality</b>		Suffix		Primary	Outpatient Hemo	Degree		<b>Preferred Pharmacy</b>		Address	6932 West Main, Apt 4	Name	Express	City	Green Bay	Phone	(800) 636-9493	State	WI	<b>Preferred Hospital</b>		Zip	54301	Name	Reid Hospital	Phone	(920) 363-3163	Phone		Alternate Phone				Mobile				<b>Transplant Information</b>				Transplant Status	Ineligible			Reason	Metadone patient			<b>Allergies</b>				Aspirin	Rash			penicillin				sugar	rash			beta blockers	delirium			Latex	itchy			*Epoetin beta			
Demographic Information		Pre-Dialysis Information																																																																																															
Prefix		Cause of Renal Failure	25040 - Diabetes with renal manifestations Type 2																																																																																														
First Name	Pogo	Date Regular Dialysis Began	7/1/2009 12:00:00 AM																																																																																														
Middle Name	K	Date Started at Current Facility	7/1/2009 12:00:00 AM																																																																																														
Last Name	Hess	<b>Modality</b>																																																																																															
Suffix		Primary	Outpatient Hemo																																																																																														
Degree		<b>Preferred Pharmacy</b>																																																																																															
Address	6932 West Main, Apt 4	Name	Express																																																																																														
City	Green Bay	Phone	(800) 636-9493																																																																																														
State	WI	<b>Preferred Hospital</b>																																																																																															
Zip	54301	Name	Reid Hospital																																																																																														
Phone	(920) 363-3163	Phone																																																																																															
Alternate Phone																																																																																																	
Mobile																																																																																																	
<b>Transplant Information</b>																																																																																																	
Transplant Status	Ineligible																																																																																																
Reason	Metadone patient																																																																																																
<b>Allergies</b>																																																																																																	
Aspirin	Rash																																																																																																
penicillin																																																																																																	
sugar	rash																																																																																																
beta blockers	delirium																																																																																																
Latex	itchy																																																																																																
*Epoetin beta																																																																																																	
RTC	Visit Management																																																																																																

# Help

Within Clarity, there are several available resources to help guide and troubleshoot. These **Quick Reference Guides** cover a multitude of topics and are available under the **Help > Quick Reference Guides**.

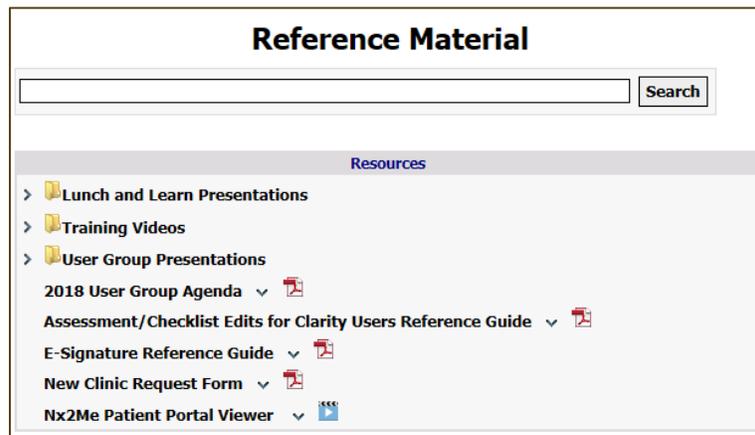


To find the Quick Reference Guide you are looking for you, you can open the category folders to find the topic you are looking or search for keywords in the Search box.



Click the  icon to open the document as a PDF. If there is a  icon, there is a video available to watch about the topic.

You can also find help materials, recorded Lunch-and-Learns, and videos under **Reference Material**.



Sample reports are also available for your review under **Help > Checklist/Report Samples**. This can help give you an understanding of what information is output from each report.