

Clarity Nephrologist Training Guide

To access Clarity, go to:
<https://Clarity.Visonex.net/>

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Clarity – Nephrologists

Objectives

- 1. Review Basic Navigation within Clarity**
- 2. Viewing and Reviewing Patient Information**
 - a. Patient Chart View
 - i. Treatment History
 - ii. Dialysis Prescriptions
 - iii. Labs
 - iv. Medications
 - b. Patient Summary Report
- 3. Documentation for Rounding and MD Office Visits**
 - a. Physician Rounding Dashboard
 - b. Physician Rounding Assessment – Hemodialysis Patients
 - c. Visit Management – Home & PD Patients
 - d. MD Office Visit Assessment
- 4. Entering and Signing Orders**
 - a. New Patient Referrals and Modality Changes – Continue following existing workflows
 - b. Dialysis Prescription
 - c. Medications
 - d. Generic Order Entry – Labs
 - e. E-Signature Workflow
- 5. Comprehensive Interdisciplinary Assessment (CIA)/Plan of Care**
 - a. Scheduled CfC Report
 - b. Physician CIA Splitter Assessment
 - c. Comprehensive Intradisciplinary Assessment (CIA)

If you have not already received your login/registration information for Clarity, please email Helpline@nwkidney.org.

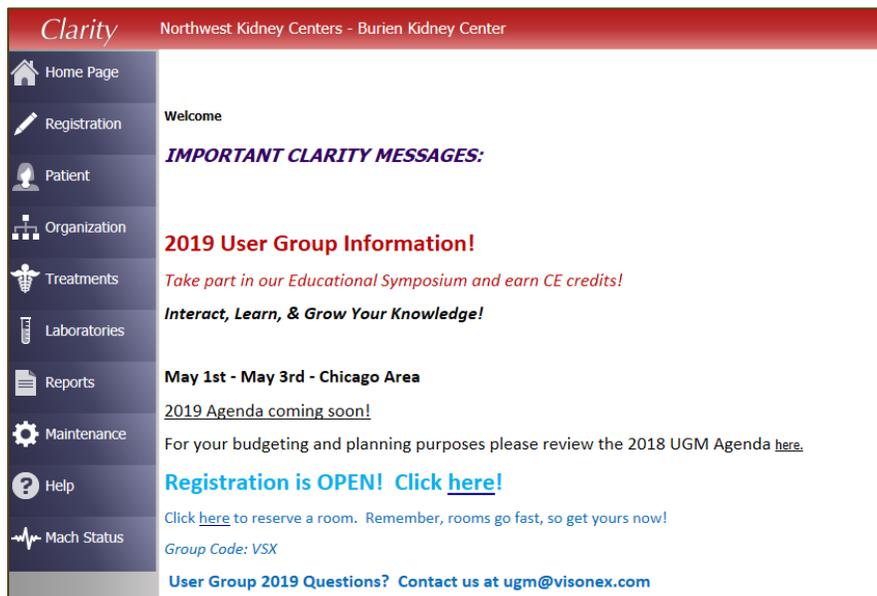
Log into Clarity (clarity.visonex.net).

Navigation

You will be logging into the Clarity training environment using the Username and Password you received prior to training.

When using Clarity, use **Internet Explorer**. This is the web browser that is used for build and testing by the vendor, making Internet Explorer the optimal browser to use. If you use another web browser, it will not function as smoothly, and you will notice differences in how things are displayed (pages will be in super small font).

To access Clarity, go to <https://Clarity.Visonex.net/> in Internet Explorer. Your username should be **FirstName.LastName**.



Home Page

The Home Page is the first page you will see each time you log into Clarity. Here you will see updates and messages from Visonex about new releases, new events, or new Lunch-and-Learn opportunities. Keep an eye on this page for events you may want to participate in.

At the top of the page, you will **Northwest Kidney Centers – (Your Default Center Name)** and your name in the upper-right hand corner. It is helpful to double-check on who is logged in when using a shared workstation.

Under the Home Page on the left-hand side, you will see a list of menus. As you click through each menu, sub-menus appear.

Take a minute to look through the contents of each of the menus.

Let's do a quick review of what sub-menus & items you will find within each menu. We will work with a few of these menus/sub-menus during the training today.

Registration

Patient registration will continue as it currently does with the information populating to the appropriate screens within Clarity.



- Death Information (2746)
- Nursing Home History
- General Information
- Patient Status History
- Patient Height & Amputation History
- Patient Identifier History
- Patient Clinic History
- Patient Contacts
- Insurance Information
- Advance Directives
- Demographics
- Pre-Dialysis Information (2728)
- Transplant Information

Patient

The Patient menu gives you the ability to view and/or update items outside of a patient's treatment. This is where you do things like—review patient data (Patient Chart View), access patient assessments to complete, review scanned documents in DocuWare, and place General (generic) Physician Orders.

Patient	Medications Management >	Medication Management
	Patient Infection	Prescription List
Organization	Patient Chart View	Prescription List History
	Tests & Procedures	Medications
Treatments	Dialysis Accesses	Medications Review
Laboratories	Immunizations	
	Hospitalizations & Consultations	
Reports	Dietary Recommendations	
	Patient Care Team	
Maintenance	Allergy	
	Patient Action Values	
Help	Physician Rounds History	
	Problem List	
Mach Status	Notes	
	Checklist History	
	Patient Schedule	
	Physician Orders	
	Patient Assessments	
	Document Management	

- Medication Management
- Patient Infection
- **Patient Chart View**
- Tests & Procedures
- Dialysis Accesses
- Immunizations
- Hospitalizations & Consultations
- Dietary Recommendations
- Patient Care Team
- Allergy
- Physician Rounds History
- Problem List
- Notes
- Checklist History
- Patient Schedule
- Physician Orders
- **Patient Assessments**
- **Document Management (DocuWare)**

Treatments

The Treatments menu is where you will find the information regarding a patient's Dialysis Prescription, Treatment documentation (In-Center = Real Time Charting (RTC) & Home = Visit Management), Treatment History, and access In-Center Rounding List in Physician Rounding Dashboard.

Treatments	Dialysis Prescriptions >
	Visit Management >
Laboratories	Primary Nephrologist Dashboard
	Enter Treatments
Reports	Treatment History
	Sodium & UF Profiles
Maintenance	Physician Rounding Dashboard
	Clinic Working Schedule
Help	Real-Time Charting
	Treatment Alert
Mach Status	Physician Visit Request
	Billing >

- Dialysis Prescriptions
- Visit Management
- Primary Nephrologist Dashboard
- Enter Treatments
- **Treatment History**
- Sodium & UF Profiles
- **Physician Rounding Dashboard**
- Clinic Working Schedule
- **Real-Time Charting (RTC)**
- Treatment Alert
- Physician Visit Request
- Billing

Laboratories

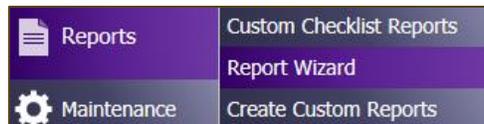
Lab results will be available in Clarity from Ascend. At this point in time, lab orders will continue to be ordered in Ascend, meaning physicians will order them as generic free text orders.

Add/Edit Labs are where the labs are accessed by NKC staff to review results. Lab results can be reviewed in other areas within Clarity—Reports, Patient Chart View, etc.



Reports

Reports are found with Report Wizard. You will be able to run Clinic reports and Patient reports. We will talk more about reports and how to run them later.

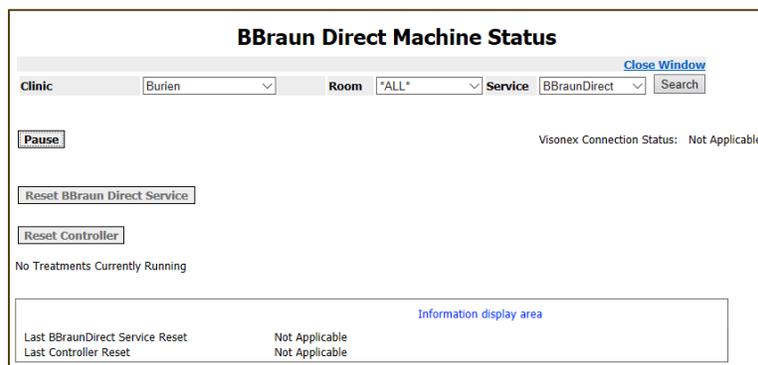


Machine Status

Machine Status will display all machines at the clinic (that have been active within the last 48 hours) and the patients that are running.

This screen will list which patients are on which machines and how long they have left on their run. You can change the unit it displays by selecting a different clinic from the drop-down. This information is automatically updated every minute. If you would to update it yourself click the **Search** button and this will refresh it.

Typically, when things are functional the station number will not have any colors/highlights. This screen can also help identify machines that are not sending information to Clarity. If the station number is highlighted in **red**, this indicates that there is a problem with the machine communicating to Clarity.



New Patient Referral

You will continue to fill out paper referral paperwork and modality specific initial orders. This workflow is not changing.

Initial Orders

A patient will be starting dialysis. The initial orders for the patient will follow much of the same workflow that you currently complete.

You will complete your initial NKC referral and dialysis orders on paper (like you do today). These dialysis orders will be faxed to the NKC Admissions staff.

Once the orders have been received by NKC Admissions, they will assign the patient to their clinic. The initial dialysis orders (paper) will be transcribed in Clarity by the Care Manager. When they have entered the orders, you will receive a notification that there are orders needing E-Signature on your Home Page in Clarity.



If the order is correct, the physician signs the order by entering their **Username** and **Password** and click **Sign Orders**.

If the order is not correct, the physician will make any necessary changes, reject the order, and put a rejection reason. (There is not a way for the rejected order to be routed back to the nurse.)

We will work through these details of the ordering workflows during the In-Center Rounding section.

In-Center Rounding

You are rounding on patients that are in-center today. Login into Clarity and go to **Treatment > Physician Rounding Dashboard**.



Select the **Clinic**, **Rounding Physician**, or **Physician Rounding Group** you want to use to find your patients.

A screenshot of the 'Physician Rounding Dashboard' search interface. The title 'Physician Rounding Dashboard' is centered at the top. Below the title, there are several search criteria fields: 'Clinic' with a dropdown menu showing 'Burien', 'Date' with a text input '03/04/2019' and a calendar icon, 'Rounding Physician' with a dropdown menu showing '*ALL*', and 'Physician Rounding Group' with a dropdown menu showing '*ALL*'. A 'Search' button is located to the right of these fields. Below the search fields, there is a checkbox labeled 'Only Show Patients for Rounding Schedule' which is checked. A blue link says 'Select your search criteria and push the Search button.' At the bottom, there is a table header with columns: 'Room', 'Station', 'Patient', 'Time On', 'Time Off', 'Rounds This Month', 'Comp Done?', 'Must See?', 'Request When', and 'Patient Chart'. Below the header, it says 'No records found'.

Once you have found your patient, click on the patient's name—it will bring you straight to **Real Time Charting > Physician Rounding** tab. (Currently, this functionality for Home Patients (link to **Visit Management > Physician Assessment PD or HH**) is not available).

Using the **Open Patient Chart View** hyperlink, this will bring you to the patient's chart where you can view Registration Information, Lab Results, Treatment Results, etc.

Physician Rounding Dashboard

Clinic: *ALL*

Date: 03/04/2019

Rounding Physician: WINROW, ROBERT Physician Rounding Group: *ALL* Search

Only Show Patients for Rounding Schedule

Room	Station	Patient	Time On	Time Off	Rounds This Month	Comp Done?	Must See?	Request	When	Patient Chart View
Unassigned	Unassigned	Last, First M	06:00	09:00	1	Y				Open Patient Chart View
Unassigned	Unassigned	Last, First M	06:00	09:00	0	N				Open Patient Chart View
Unassigned	Unassigned	Last, First M	06:00	09:00	1	Y				Open Patient Chart View

Document the appropriate items within the **Physician Rounding** assessment. As you work through the various assessments within Clarity, you will notice the different ways you can document.

You will see drop-down menus, checkboxes, radio buttons (like a checkbox, but a circle and it only allows you to choose one answer/option), and free text boxes.

In the **Today's Orders** box, you will have the ability to generate free-text orders.

Physician Orders

Previous Plan

Previous Order

Today's Plan or Summary

Today's Orders

When you have completed documenting your assessment or would like to save it to complete later, enter your **Username** and **Password** and click **Save Changes**.

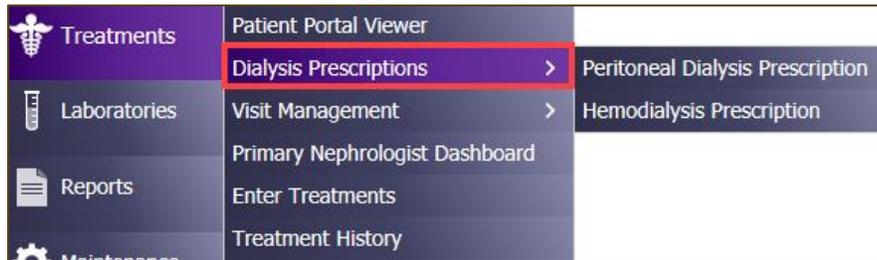
Finally, update your primary EMR, as needed. Note: Some practices require full documentation in primary EMR.

Orders

If there are orders to be placed, there are a few workflows that would be important to know as a nephrologist.

Dialysis Orders – Direct Order Entry

Outside of the initial Dialysis Prescription, there may be times that changes may need to be made. The easiest and most direct way to make changes to the Dialysis Prescription is to go to **Treatments > Dialysis Prescription** and select the appropriate dialysis prescription type.



Once you have selected the appropriate dialysis prescription type, you will be asked to select your patient. You can do so by searching by their name, clinic, shift, and/or status.

The screenshot shows a form titled 'Select a Patient'. The form has several fields and a search button. The fields are: 'Clinic' (dropdown menu with 'Auburn Kidney Center' selected), 'Shift' (dropdown menu with '*ALL*' selected), 'Status' (dropdown menu with 'Outpatient Chronic' selected), 'Primary Nephrologist' (dropdown menu with '*ALL*' selected), 'Group' (dropdown menu with '*ALL*' selected), 'Last Name' (text input field), 'First Name' (text input field), and 'Middle' (text input field). A 'Search' button is located at the bottom right of the form.

After you have found your patient, the dialysis prescription(s) will display for you. To make the changes, select the **Date** of the dialysis prescription. The details of the prescription will open below.

Select the **Change Order** button at the bottom of the prescription. This makes the dialysis prescription editable for any changes you need to make. (Note: The form changes based on the order type.)

Add/Edit Hemodialysis Prescription			
Prescription Type	Outpatient Hemodialysis	Dialysis Frequency Desc	3x per week
Treatment Duration (hours)	3	Primary Prescription	<input checked="" type="checkbox"/>
Rx Start	3/5/2019	Rx End	<input type="text"/> <input type="button" value="End Now"/>
ICD-10	Select value <input type="checkbox"/> Add to Patient's Current Problem List Category Select value	* Favorite ** Co-Morbidities Ⓞ Problem List and Favorite	
Diagnosis Justification Comment	<input type="text"/>		
Membrane Type	Select value		
Target Blood Flow Rate (ml/min)	400	Target Dialysate Temp (°C)	<input type="text"/>
Target Dialysate Flow Rate (ml/min)	800 <input type="checkbox"/> Ratio to BFR	<input type="text"/>	
Dry Weight (kg)	75	TBD <input type="checkbox"/>	
Arterial Needle Size (gauge)	Select value	Venous Needle Size (gauge)	Select value
Arterial Needle Length (in.)	Select value	Venous Needle Length (in.)	Select value
Arterial Needle Type	Select value	Venous Needle Type	Select value
Dialysis Bath Calcium Level	1.5	Bicarbonate Level (mg/dl)	<input type="text"/>
Dialysis Bath Potassium Level	2.0		
Sodium Profile	Select value	Sodium Level Type	Select value
UF Profile	Select value	Ultra Filter Level Type	Select value
Go to the Sodium & UF Profiles form to edit configuration			
Max Fluid Removal	<input type="text"/>		
Heparin Instructions	<input type="text"/>		
Liters Processed	<input type="text"/>		
Total Body Water	<input type="text"/>	<input type="button" value="Calculate"/>	

IMPORTANT NOTE: Heparin orders will not be ordered as part of the Dialysis Prescription, but separately as a medication.

After entering your changes, select **Physician Entered** in the **Order Method**. **Order Taken Date and Time** is a required field. Enter **Physician Entered** in the **Order Taken By** field and your name in the **Ordered By** field.

CORRECT ORDER ENTRY

Order Method	Physician Entered	
Order Taken Date and Time	07/15/2019 00:00	
Order Taken By	Physician Entered	(Nurse who must sign order)
Ordered By	WINROW, ROBERT MICHAEL	(Physician who must sign order)

INCORRECT ORDER

Order Method	Physician Entered	
Order Taken Date and Time	07/01/2019 00:00	
Order Taken By	Physician Last, Physician First	(Nurse who must sign order)
Ordered by	Physician Last, Physician First	(Physician who must sign order)

Once you have made changes to the dialysis prescription, it will end the previous prescription and begin new one (that contains your changes).

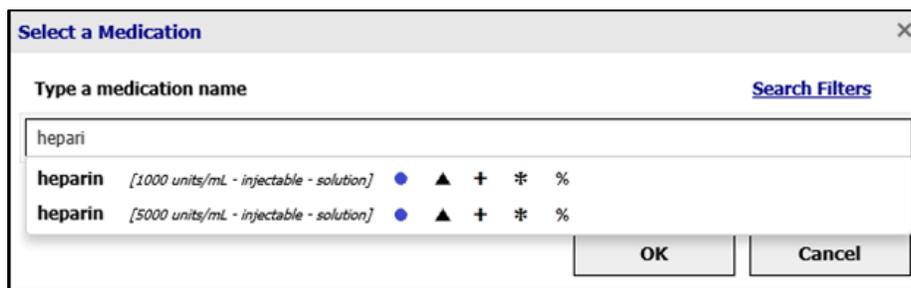
Medications – Direct Order Entry

If a medication needs to be changed or updated, the easiest way to do that is by direct order entry in **Medications**. To do that, go to **Patient > Medications Management > Medications**.

To add a new medication order, click **Add New**.

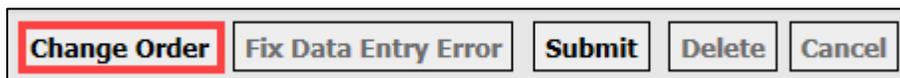
Important Notes about Ordering Medications within Clarity

When searching for a medication in Clarity, you can begin typing the brand OR generic name for the medication and Clarity will return both the brand AND generic names for the medication.



Making Changes to a Medication

To make changes or updates to a medication, click on the medication link. Once the medication is open, go to the bottom of the screen and select the **Change Order** button.



Make all changes needed and click **Submit**.

Important Note: You cannot e-prescribe in Clarity. Use your home EMR to e-prescribe medications.

Free Text Order Entry

Another way to place orders using Free Text Order Entry is through **Patient > Physician Orders**.

To do this, go to **Patient > Physician Orders**.



Select your patient and/or confirm the correct patient is selected. To place a free text order, click **Add New** at the bottom of the screen.

 A screenshot of a web application interface titled 'Physician Orders'. At the top, it displays patient information: 'Patient: Anderson, Jim A - 04/05/1966 (Age 52)', 'Primary Nephrologist: WINROW, ROBERT MICHAEL', 'Green Bay - Willard Street - Outpatient Chronic - 3rd Shift Mon-Wed-Thu-Fri', and 'MRN: F111111111 Code Status: DNR COMFORT CARE'. There is a 'Change' button next to the primary nephrologist name. Below this is a 'Find an Order' section with a 'Date' field, a 'Type' dropdown menu set to 'General Physician Order', and a 'Summary/Order' text area. A 'Search' button is located to the right of the text area. At the bottom, there is a 'List of Physician Orders' section with a table header containing 'Date' and 'Summary'. One row is visible with the date '06/03/2009 17:20' and the summary 'Change Epogen to 3500 units 3 times per'. An 'Add New' button and '1 of 1' are at the bottom right of the list.

Enter the **Date**, **Summary**, and **Order** into the appropriate fields. It is important to fill out the **Summary** field, as it gives you an overview of what the order is without having to open it. (Example – Change dry weight)

 A screenshot of the 'Add a Physician Order' form. The 'Date' field is set to '03/05/2019 09:27'. Below it is a 'Summary' field with a rich text editor toolbar above it. The toolbar includes options for font size (16px), bold (B), italic (I), underline (U), bulleted list, numbered list, link, and unlink. The 'Order' field is a large, empty text area below the summary field.

The nurse will then enter/update the order in the appropriate screens (dialysis prescription, etc.) and send the order to you for your e-signature.

E-Signing Orders

There is a notification at the top of the home page of Clarity letting you know that you have **Unsigned Orders**.



Click the checkbox next to **Order Type** to sign off all orders at one time.

List of Items for E-Signature					
<input checked="" type="checkbox"/>	Order Type	Created On	Started On	Patient	Description
<input type="checkbox"/>	Medication	03/21/2019 08:58	03/21/2019 08:55	Patient Name	calcium carbonate - (base 500 mg tablet, chewabl 3 to 4 times a day

Click the checkbox next to each order to sing them individually.

List of Items for E-Signature					
<input type="checkbox"/>	Order Type	Created On	Started On	Patient	Description
<input checked="" type="checkbox"/>	Medication	03/21/2019 08:58	03/21/2019 08:55	Patient Name	calcium carbonate - (base 500 mg tablet, chewabl 3 to 4 times a day

Enter **Username** and **Password** and click **Sign Selected**.

Rejecting Orders

If the order that is sent to you for sign-off is incorrect, click on the **Link to Order** link to the appropriate changes to the order (Medications, Dialysis Prescriptions).

Once those corrections have been made, you will need to reject the order. To get back to the order, you can go to the Home Page and click the **Unsigned Orders** link or you can go to the **Organization** menu > **E-signature**.



Click the **Reject** button and document a reason for rejections (this is a required field).

List of Items for E-Signature									
<input type="checkbox"/>	Order Type	Created On	Started On	Patient	Description	Link to Order	Ordered By	Order Taken By	
<input type="checkbox"/>	Medication	03/21/2019 08:58	03/21/2019 08:55	Patient Name	calcium carbonate - (base 500 mg tablet, chewable) 3 to 4 times a day	Link to Order	WINROW, ROBERT MICHAEL	Kidney RN, Northwest	Reject

Reject Reason ✕

When you click **Submit** it will automatically put the medication order on hold. Tell the charge nurse about your actions.
If you click **Cancel** the order will not be rejected and will be returned to the list to be signed.

Details

Default Reasons

Reason

Lab Orders

All lab orders, at this time, will be ordered as a free-text order within Clarity. Like we have seen before, you can place these orders within your assessment. If we were not within an assessment and we needed to place lab orders, we could also go to **Patient > Physician Orders**, select your patient, and create a new order by clicking **Add New**.

Enter the labs that you would like for this patient and click **Submit**.

What happens next is similar to what we have seen with other free text orders, the order will appear on the **Untranscribed Orders** report. The next steps are slightly different—the nurse will enter the order(s) into Ascend.

You will log into Ascend, select your **Patient/Order** and select **Authenticate**. This workflow from this point on should not be different than what you and the NKC staff currently do within Ascend.

Order Methods

There are several Order Methods available within Clarity. Depending on how the order originates and who places the order, you will see requests for your E-Signature on your Clarity Home Page.

These are the order methods that will require your e-signature.

Verbal Orders
Telephone Order with Readback
Written/Fax

Fellow Workflow

If a fellow is on-call and gives verbal orders, the nurse will enter the fellow's name in the **Order Taken By** field and the primary nephrologist's name would be entered in the **Ordered By** field. This will route the order for e-signature to the primary nephrologist.

Instructions	
Patient Instructions	<input type="text"/>
Nurse Comments	<input type="text"/>
Order Method	Verbal <input type="button" value="v"/>
Order Taken Date and Time	<input type="text"/> <input type="button" value="calendar"/> <input type="button" value="clock"/>
Order Taken By	Select value Fellow's Name <input type="button" value="v"/> (Nurse who must sign order)
Ordered By	Select value Primary Nephrologist <input type="button" value="v"/> (Physician who must sign order)

On-Call Physician Workflow

When you are on-call and place a verbal order, the nurse will enter the you as the covering physician (not the primary nephrologist) in the **Ordered By** field. This will route the order to you for your e-signature.

Instructions	
Patient Instructions	<input type="text"/>
Nurse Comments	<input type="text"/>
Order Method	Verbal <input type="button" value="v"/>
Order Taken Date and Time	<input type="text"/> <input type="button" value="calendar"/> <input type="button" value="clock"/>
Order Taken By	Select value <input type="button" value="v"/> (Nurse who must sign order)
Ordered By	Select value On-Call Physician <input type="button" value="v"/> (Physician who must sign order)

Completing Your In-Center Rounding Visit

If you have not already done so, complete your Physician Rounding assessment, and enter your **Username** and **Password** and click **Save Changes**.

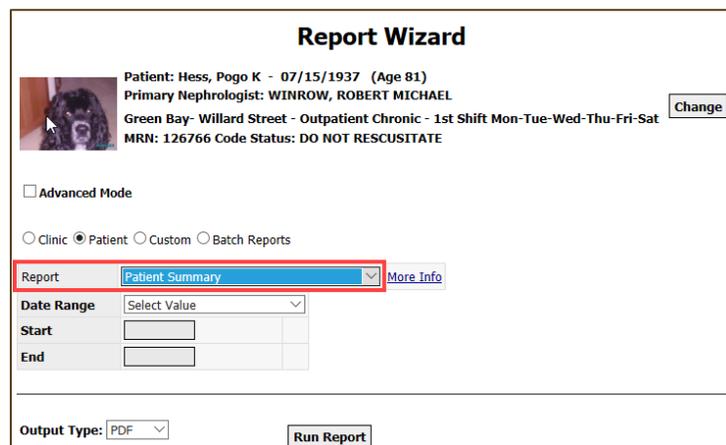
Continue with your facilitation of care coordination and update your primary EMR, as needed.

If needed, you can go to Patient > Notes and copy and paste the **Physician Rounding** assessment into your primary EMR.

Patient Summary Report

The Patient Summary report would be appropriate to have on-hand while you are rounding. You can print the **Patient Summary** report by completing the following steps:

1. Go to **Reports > Report Wizard**
2. Select the **Patient** radio button
3. In the drop-down menu, select the **Patient Summary** report
4. Select the appropriate **Patient** and **Date Range**
5. Click **Run Report**—the report will be in a separate web browser window



The screenshot shows the 'Report Wizard' interface. At the top, it displays patient information: 'Patient: Hess, Pogo K - 07/15/1937 (Age 81)', 'Primary Nephrologist: WINROW, ROBERT MICHAEL', 'Green Bay- Willard Street - Outpatient Chronic - 1st Shift Mon-Tue-Wed-Thu-Fri-Sat', and 'MRN: 126766 Code Status: DO NOT RESCUSITATE'. There is a 'Change' button next to the MRN. Below this, there are radio buttons for 'Advanced Mode', 'Clinic', 'Patient' (which is selected), 'Custom', and 'Batch Reports'. A 'Report' dropdown menu is set to 'Patient Summary', with a 'More Info' link next to it. Below the dropdown are fields for 'Date Range', 'Start', and 'End'. At the bottom, there is an 'Output Type' dropdown set to 'PDF' and a 'Run Report' button.

Clinic Patient Visit – MD Office Primary EMR

In preparation for a patient's clinic visit, your support staff will run the Patient Summary Report in Clarity. This is a report that would need to be run individually for each patient. (There will not be batch reports for this report). Proceed with your standard office workflows and documentation for a dialysis patient visit.

Once your documentation is complete in your primary EMR, you can either directly enter your note into Clarity or fax your visit documentation to NKC.

Clinic Patient Visit – Clarity

Patient visits your office and your support staff run the Patient Summary report in Clarity. Proceed with your standard office workflows and documentation for a dialysis patient visit.

Enter your note using the MD Office Visit (electronic) assessment (**Patient > Patient Assessments**).

Once you have completed your MD Office Visit note, place your orders in Clarity.

Home Program Rounding

You are rounding at the home unit, as they have their Monthly visit with their Home RN.

Like previously discussed, the **Patient Summary** report would be a useful report to have on hand as you are rounding.

Go to **Treatment > Visit Management** and select **Home Hemodialysis** or **Peritoneal Dialysis**.



Select the **Clinic, Rounding Physician, or Physician Rounding Group** you want to use to find your patients. Select your specific patient.

Once **Visit Management** is open, click on the **Physician Assessment HH** or **Physician Assessment PD** (depending on your patient).



Complete your documentation in the **Physician Assessment**. You can utilize the **Today's Orders** box at the bottom of the **Physician Assessment** to do free-text order entry. If orders need to be placed, you can do so now, or whenever makes sense in your workflow.

When you have completed documenting your assessment or would like to save it to complete later, enter your **Username** and **Password** and click **Save Changes**.

Continue with your facilitation of care coordination and update your primary EMR, as needed.

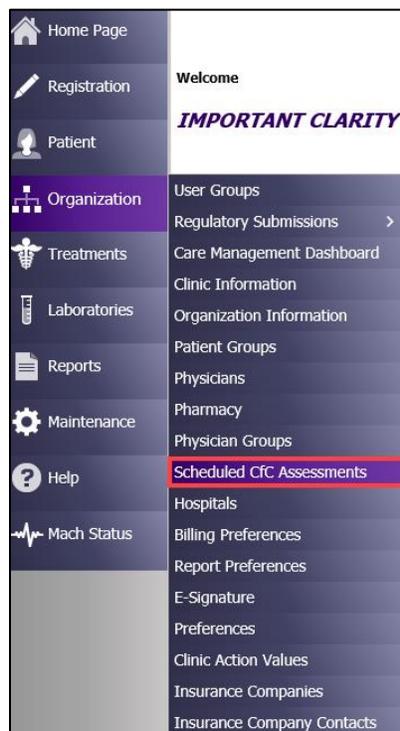
Modality Change

If there is a modality change, gather the appropriate documentation (whether it be you or your support staff). Just like you do now, you complete the Paper Modality Change form and complete the Dialysis Orders. These forms will then be faxed to Central Admitting.

If the patient is changing to in-center hemodialysis, support staff will assign the patient to the unit.

CIA

As you prepare for your upcoming POC Calls, log into Clarity and select **Organization > Scheduled CfC Assessments**.



From the **Schedule CfC Assessments** screen, select **All** in the **Clinic** field and **(Your Name)** in the **Rounding Physician** field.

Scheduled CfC Assessments

Close Window

Clinic	*ALL*	Room	*ALL*	Service	Search
Patient	*ALL*	Date	04/11/2019	End Date	05/11/2019
Rounding Physician	PHYSICIAN NAME	Physician Rounding Group	*ALL*		

Once you have made your selections in the **Clinic** and **Rounding Physician**, the **Scheduled CfC Assessments** screen appears. The **Scheduled CfC Assessments** report is modality specific-- you will need to select the appropriate In-Center, PD, or Home Hemo clinic to reflect those patients. This report will also include **Unstable** patients, as unstable patients will be included in the POC calls.

Review the **Date Due** and **Reason** columns.

Scheduled CfC Assessments

Close Window

Clinic	*ALL*	Room	*ALL*	Service	Search
Patient	*ALL*	Date	04/11/2019	End Date	05/11/2019
Rounding Physician	PHYSICIAN NAME	Physician Rounding Group	*ALL*		

Patient	Last Assessment	Date Started	Date Completed	Assessment Due	Date Due	Reason
PATIENT NAME				Comprehensive Interdisciplinary Assessment		* Unknown until Dialysis Start Dates set
PATIENT NAME				Comprehensive Interdisciplinary Assessment		* Unknown until Dialysis Start Dates set
PATIENT NAME				Initial Assessment		* Date Due unknown until Date Regular Dialysis Began set
PATIENT NAME				Comprehensive Interdisciplinary Assessment		* Unknown until Dialysis Start Dates set
PATIENT NAME	Comprehensive Interdisciplinary Assessment	03/26/2019	03/26/2019	Re-Evaluation Interdisciplinary Assessment	04/25/2019	Needs monthly
PATIENT NAME				Comprehensive Interdisciplinary Assessment		* Unknown until Dialysis Start Dates set
PATIENT NAME				Initial Assessment		* Date Due unknown until Date Regular Dialysis Began set
PATIENT NAME				Initial Assessment		* Date Due unknown until Date Regular Dialysis Began set
PATIENT NAME				Comprehensive Interdisciplinary Assessment		* Unknown until Dialysis Start Dates set
PATIENT NAME				Comprehensive Interdisciplinary Assessment		* Unknown until Dialysis Start Dates set
PATIENT NAME				Initial Assessment		* Date Due unknown until Date Regular Dialysis Began set
PATIENT NAME				Initial Assessment		* Date Due unknown until Date Regular Dialysis Began set
PATIENT NAME				Comprehensive Interdisciplinary Assessment		* Unknown until Dialysis Start Dates set
PATIENT NAME				Comprehensive Interdisciplinary Assessment		* Unknown until Dialysis Start Dates set

Once you determine the patient's you will need to document on, go to **Patient > Patient Assessments**.



From the drop-down menu, select the **Physician CIA Splitter** assessment and click **Go**.

Search for your patient by typing their name in the **Patient Search** field. Select **Add New**, today's date, and click **Submit**.

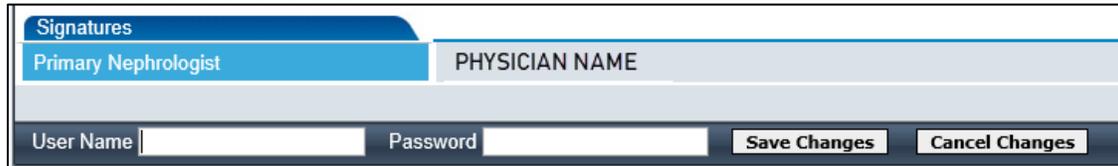
Click **Create Checklist**.

Complete the documentation for the **Physician CIA (Splitter)** assessment. This will be the assessment you use for all CIAs (initial, unstable, etc).

As you work through assessments in Clarity, you will notice the different ways you can document. You will see drop-down menus, checkboxes, radio buttons (like a checkbox, but a circle and it only allows you to choose one answer/option), and free text boxes.

Physician CIA (Splitter)	
Item	Value
Medications Review	
Current Medications	bacitracin/HC/neomycin/polymyxin B topical-1 app applied topically (400 units-10 mg-3.5 mg-5000 units/g ointment) each Mon Wed Fri epoetin beta-methoxy polyethylene glycol-100 mcg intravenously (150 mcg/0.3 mL solution) once a week heparin-5000 units intravenously (1000 units/mL solution) 3 times a week pre bolus NaCl-200 mL intravenously (0.9% solution) each Mon Wed Fri prn Hypertension, cramping vancomycin-100 mg intravenously (1 g powder for injection) once a day
Last Medication Review	-
Does the patient report any problems with medications he/she is taking?	<input type="text"/>
Allergies	*No Known Drug Allergies -
Allergies Reviewed	<input type="radio"/> Yes <input type="radio"/> No
Preferred Pharmacy	None Specified
Immunization History	No Immunizations
Additional immunizations needed	<input type="text"/>
Dialysis Prescription	
Treatment Rx	Prescription Type: Outpatient Hemodialysis Start Date: 03/28/19 13:32 End Date: current Primary Prescription: Yes Duration: 3:00 hrs - 3 hrs 0 min Dry Weight (Kg): 111.00 BFR: 300 DFR: 600 ml/min (2.00 BFR) Arterial Needle Size (gauge): 15ga 1 in. Sharp Venous Needle Size (gauge): 15ga 1 in. Sharp

Upon completion of your documentation, go to the bottom of the assessment, enter your **User Name** and **Password** and click **Save Changes**.



The screenshot shows a software interface with a dark blue header bar containing the text "Signatures". Below the header is a light blue bar with the text "Primary Nephrologist" on the left and "PHYSICIAN NAME" on the right. At the bottom of the interface, there is a dark blue bar containing two input fields: "User Name" and "Password", followed by two buttons: "Save Changes" and "Cancel Changes".

Repeat this workflow for every clinic you have patients assigned to.

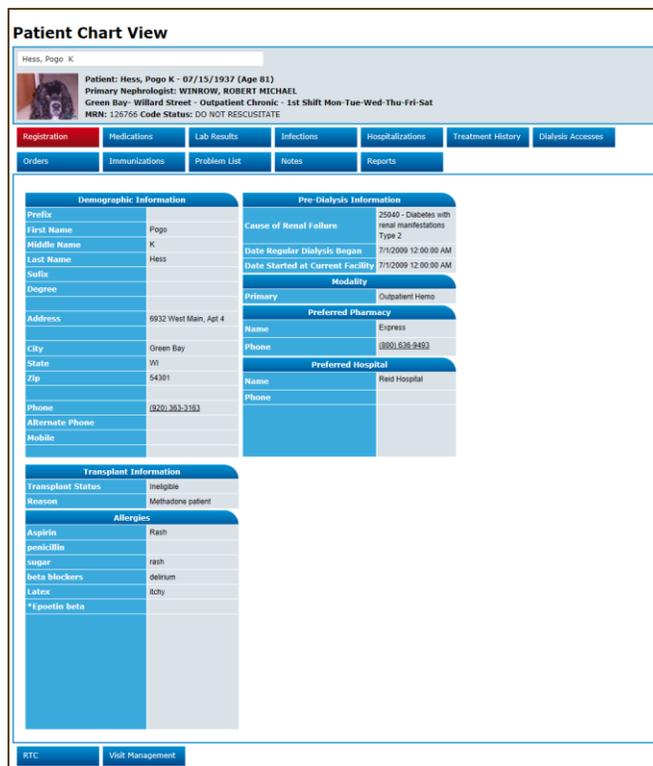
Patient Chart View

To review a patient’s chart when you are not actively documenting, you can utilize **Patient Chart View**.

1. Go to **Patient > Patient Chart View** and select/search for your patient (if they are not already selected)



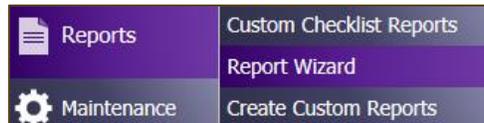
2. From here, you can review Registration Information, Lab Results, Treatment Results, etc.
3. Click through the various tabs to see how the information displayed
4. If you are in Patient Chart View and need to start documenting a treatment in RTC or in Visit Management, click the link to **RTC** or **Visit Management** at the bottom of the page. You will find the link to DocuWare (document management system) in the header.
 - a. This will open up a new tab in your web browser
 - b. It will require you to re-enter the **Clinic, Patient,** and **Date**



Reports

There are two types of reports that you will use frequently within Clarity—**Clinic** reports and **Patient** reports. **Patient** reports will give you the selected report on a particular patient. **Clinic** reports give you the selected report within your clinic’s population. The **Clinic** reports will mostly be used by the Medical Directors.

Let’s begin by using reports by going to **Reports > Report Wizard**.



Select the **Clinic** or **Patient** radio button (depending on what type of report you want to run).

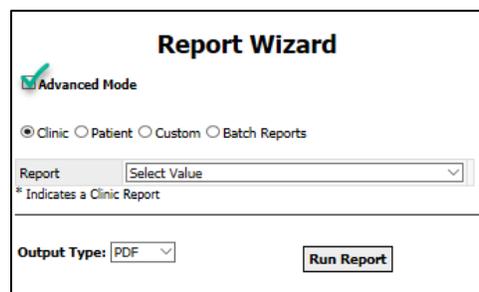
A screenshot of the 'Report Wizard' form. At the top, it says 'Report Wizard'. Below that is a checkbox for 'Advanced Mode' which is unchecked. There are four radio buttons: 'Clinic' (selected), 'Patient', 'Custom', and 'Batch Reports'. Below the radio buttons is a 'Report' label and a dropdown menu with 'Select Value' selected. A note below the dropdown says '* Indicates a Clinic Report'. At the bottom, there is an 'Output Type' dropdown set to 'PDF' and a 'Run Report' button.

In the drop-down menu, select the desired report. Select the appropriate **Patient Shift/Patient**, as needed.

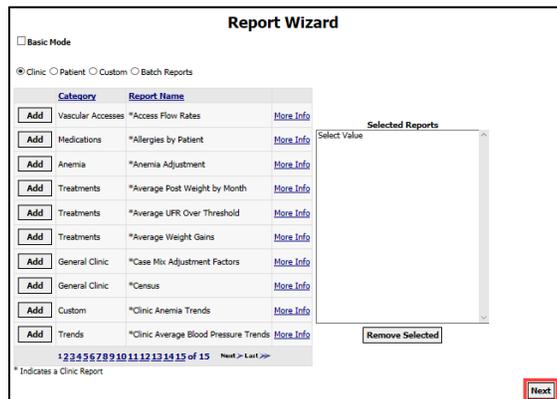
Once you have selected your report, click **Run Report**. The report will be in a separate web browser window.

If you would like to run a **Clinic** report for multiple clinics, you can do so using **Advanced Mode**.

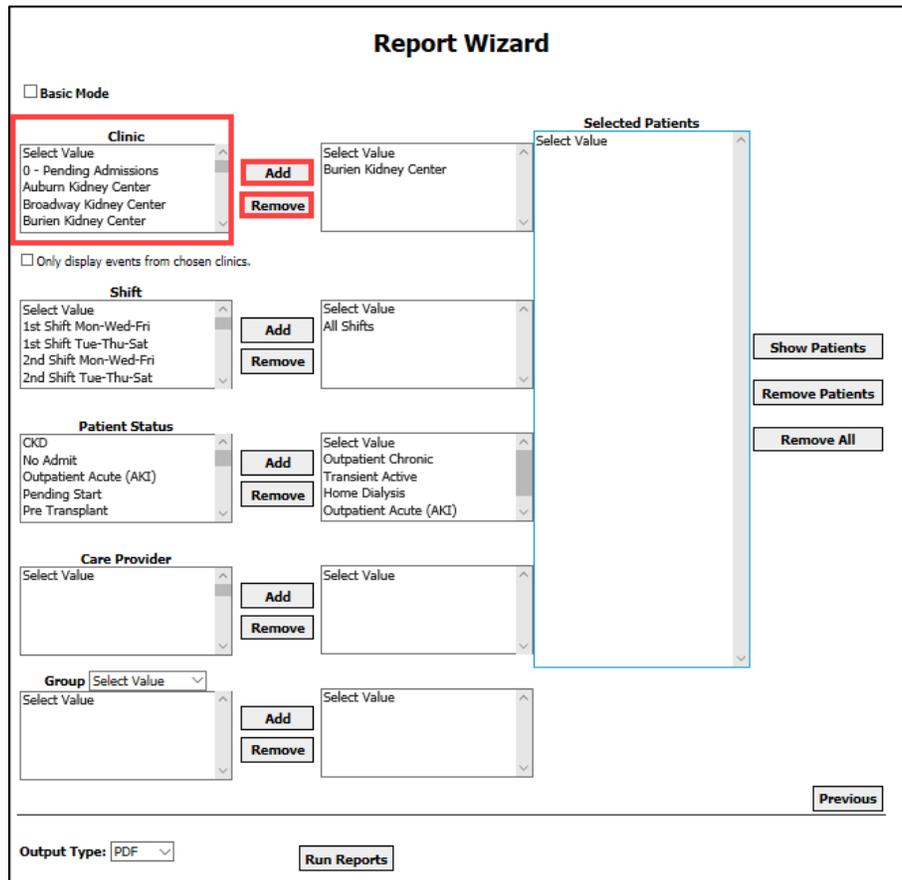
To use **Advanced Mode**, check the checkbox in **Report Wizard**.

A screenshot of the 'Report Wizard' form, identical to the previous one, but with the 'Advanced Mode' checkbox checked and marked with a green checkmark.

Once **Advanced Mode** has opened, click the **Next** button.



Once the window opens, you will see you have multiple options to add multiple **Clinics, Shifts, Patient Status, Care Providers, and Groups.**



If desired, click **Show Patients** to verify the list of patients.

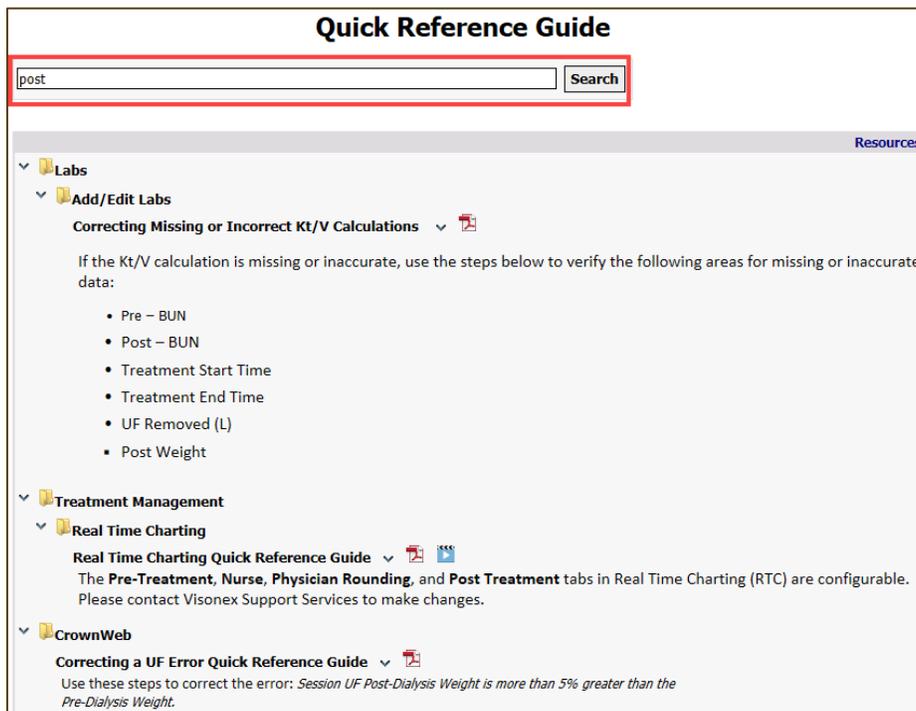
After your make your selections, click **Run Reports** and the report will be in a separate web browser window.

Help

Within Clarity, there are a number of available resources to help guide and troubleshoot. These **Quick Reference Guides** cover a multitude of topics and are available under the **Help > Quick Reference Guides**.



To find the Quick Reference Guide you are looking for you, you can open the category folders to find the topic you are looking or search for keywords in the Search box.



Click the  icon to open the document as a PDF. If there is a  icon, there is a video available to watch about the topic. You can also find help materials, recorded Lunch-and-Learns, and videos under **Reference Material**.

Reference Material

Search

Resources

- >  Lunch and Learn Presentations
- >  Training Videos
- >  User Group Presentations
 - 2018 User Group Agenda ▾ 
 - Assessment/Checklist Edits for Clarity Users Reference Guide ▾ 
 - E-Signature Reference Guide ▾ 
 - New Clinic Request Form ▾ 
 - Nx2Me Patient Portal Viewer ▾ 