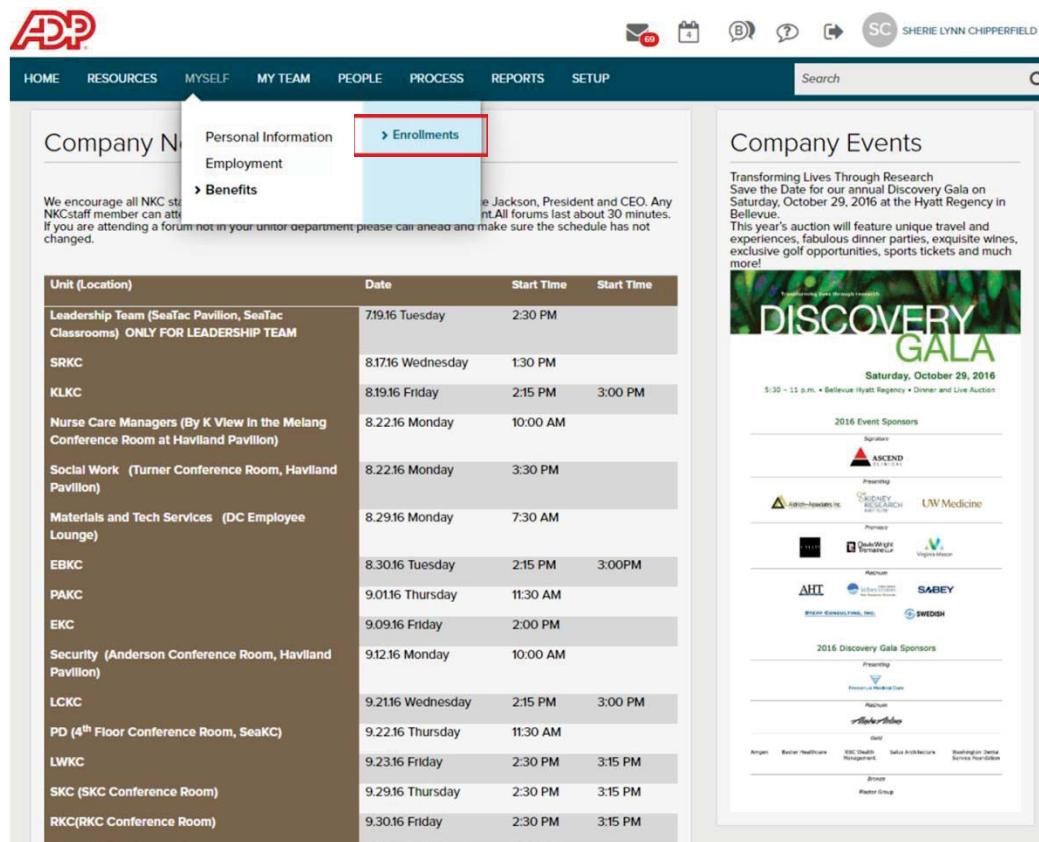


ADP Home Page



If you accidentally click Don't Show Me Again or exit out of the wizard before finishing, you can find your enrollment profile by navigating to Myself>Benefits>Enrollments.



The screenshot shows the ADP Home Page with a navigation bar at the top. The 'MYSELF' menu item is currently selected, and a sub-menu is displayed. The 'Benefits' option in this sub-menu is highlighted with a red box. The main content area shows a list of company events, including the 'DISCOVERY GALA' on Saturday, October 29, 2016.

Unit (Location)	Date	Start Time	End Time
Leadership Team (SeaTac Pavilion, SeaTac Classrooms) ONLY FOR LEADERSHIP TEAM	7.19.16 Tuesday	2:30 PM	
SRKC	8.17.16 Wednesday	1:30 PM	
KLKC	8.19.16 Friday	2:15 PM	3:00 PM
Nurse Care Managers (By K View In the Melang Conference Room at Haviland Pavilion)	8.22.16 Monday	10:00 AM	
Social Work (Turner Conference Room, Haviland Pavilion)	8.22.16 Monday	3:30 PM	
Materials and Tech Services (DC Employee Lounge)	8.29.16 Monday	7:30 AM	
EBKC	8.30.16 Tuesday	2:15 PM	3:00PM
PAKC	9.01.16 Thursday	11:30 AM	
EKC	9.09.16 Friday	2:00 PM	
Security (Anderson Conference Room, Haviland Pavilion)	9.12.16 Monday	10:00 AM	
LCKC	9.21.16 Wednesday	2:15 PM	3:00 PM
PD (4th Floor Conference Room, SeaKC)	9.22.16 Thursday	11:30 AM	
LWKC	9.23.16 Friday	2:30 PM	3:15 PM
SKC (SKC Conference Room)	9.29.16 Thursday	2:30 PM	3:15 PM
RKC(RKC Conference Room)	9.30.16 Friday	2:30 PM	3:15 PM

Enrolling in Benefits (Continued)



You can make changes to your selections up until the last day of the enrollment period by navigating to Myself > Benefits > Enrollments.

Enrollments

✓ Your changes have been saved successfully.

[VIEW WAIVED PLANS](#) [VIEW PRINT BENEFITS STATEMENT](#)

Change Your Enrollments

NAME	START DATE	END DATE	ACTION
Open Enrollment			
Open Enrollment 2017	11/13/2016	11/13/2016	START

✓ Submitted to Administrator [Changed, Not Submitted](#)

Your Benefits As Of 11/13/2016

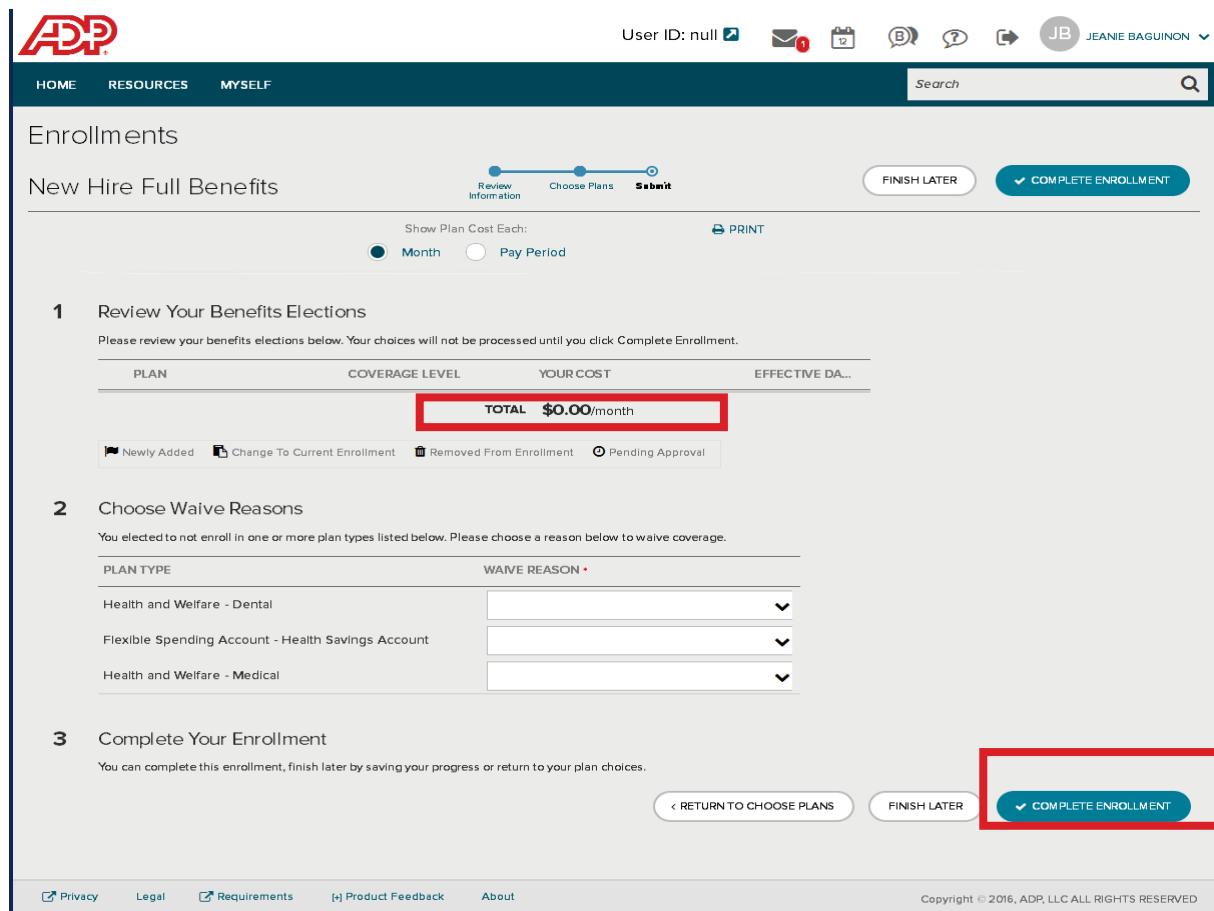
Click on the plan name to view details of the enrollment and to edit beneficiary assignments.

PLAN	EFFECTIVE DATE	COVERAGE LEVEL	YOUR COST
Health and Welfare - Medical			
GHC Access PPO, Standard Group Health Options, Inc	05/01/2016	Employee + Child	\$124.0 Month
Flexible Spending Account - Health Care			
Health Flex Spending, Standard Flex-Plan Services, Inc	01/01/2016	\$106.25 Per Pay Period	\$106.2 Per Pay Period
Health and Welfare - Dental			
Delta Dental, Standard Delta Dental of Washington	02/01/2013	Employee	\$0.0 Month
Retirement and Savings - 401(k) plan			
401 K Plan, Percentage Prudential Financial	07/01/2015	4% of Employee Salary	

Enrolling in Benefits (Continued)



Once you are finished with your enrollments, click Complete Enrollment at the bottom right of the Welcome Page and you will see your choices and cost.

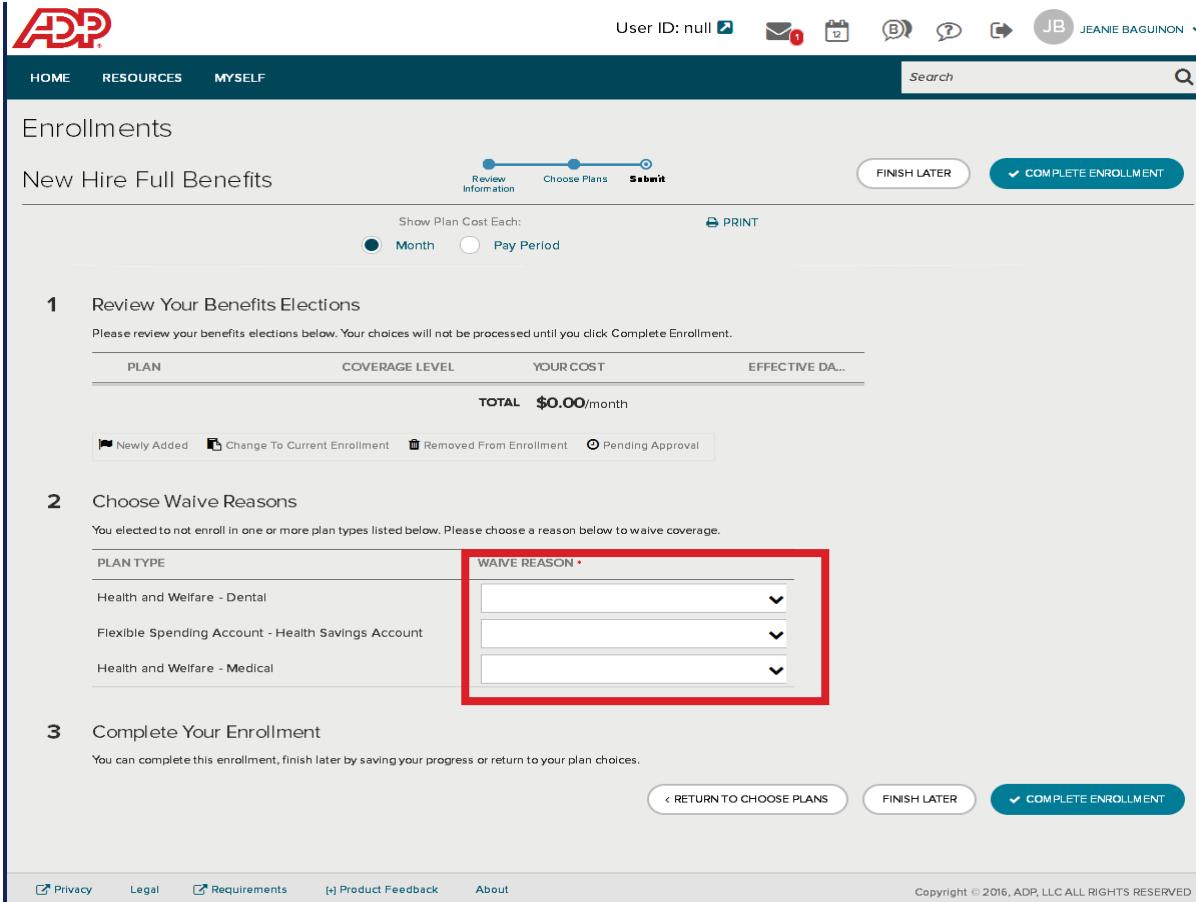


The screenshot shows the ADP enrollment interface for a 'New Hire Full Benefits' enrollment. At the top, there are navigation links for HOME, RESOURCES, and MYSELF, along with user information (User ID: null, JEANIE BAGUINON). The main title is 'Enrollments' and the sub-section is 'New Hire Full Benefits'. A progress bar at the top indicates the steps: 'Review Information' (filled), 'Choose Plans' (filled), and 'Submit' (empty). Below the progress bar, there are buttons for 'FINISH LATER' and 'COMPLETE ENROLLMENT' (highlighted with a red box). A 'PRINT' button is also present. The main content area shows a table of benefits with columns for PLAN, COVERAGE LEVEL, YOUR COST, and EFFECTIVE DA... The 'TOTAL \$0.00/month' row is highlighted with a red box. Below the table, there are buttons for 'Newly Added', 'Change To Current Enrollment', 'Removed From Enrollment', and 'Pending Approval'. The second step, 'Choose Waive Reasons', is shown with a table mapping PLAN TYPE to WAIVE REASON. The third step, 'Complete Your Enrollment', shows a summary and the 'COMPLETE ENROLLMENT' button, which is also highlighted with a red box. At the bottom, there are links for Privacy, Legal, Requirements, Product Feedback, and About, along with a copyright notice: 'Copyright © 2016, ADP, LLC ALL RIGHTS RESERVED'.

Enrolling in Benefits (Continued)



If you want to waive enrollment, you would do so on this page. Using the drop down, select the reason that best matches your situation.



The screenshot shows the ADP enrollment interface for 'New Hire Full Benefits'. The process is at step 2: 'Choose Waive Reasons'. A red box highlights the 'WAIVE REASON' dropdown menu, which is open and displays three options. The interface includes a navigation bar with 'HOME', 'RESOURCES', and 'MYSELF', and a top bar with user information and a search bar.

1 Review Your Benefits Elections
Please review your benefits elections below. Your choices will not be processed until you click Complete Enrollment.

PLAN	COVERAGE LEVEL	YOUR COST	EFFECTIVE DA...
TOTAL \$0.00/month			

Newly Added Change To Current Enrollment Removed From Enrollment Pending Approval

2 Choose Waive Reasons
You elected to not enroll in one or more plan types listed below. Please choose a reason below to waive coverage.

PLAN TYPE	WAIVE REASON
Health and Welfare - Dental	<input type="checkbox"/>
Flexible Spending Account - Health Savings Account	<input type="checkbox"/>
Health and Welfare - Medical	<input type="checkbox"/>

3 Complete Your Enrollment
You can complete this enrollment, finish later by saving your progress or return to your plan choices.

[RETURN TO CHOOSE PLANS](#) [FINISH LATER](#) [COMPLETE ENROLLMENT](#)

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