

Safety Committee Meeting: Dec 5 11:00-12:30

Present: Tosha Teske, Todd Hansen, Lara Severn-Schadee, Mary McHugh, Katherine Prince, Kim Frodsham, Emilian Kambarami-Sithole, Joyce Morimoto, Leslie Milton, Patrick Gibbs,

Guest: Cindy Black

Absent: Joseph Jennings, Hassan KM, Melina Randall, Kathy Lilliental, , Terri Aguilung,

ITEM	Discussion	Action	Completion	Follow-up
Falls Prevention Campaign	Number of Falls have remained the same but fewer reported as 4s and above	<p>Data was presented to show that the location of the Fall has not changed from 2010 to 2011. The committee discussed seeing if these Falls are the same patient or the same unit to identify “Frequent Fallers”.</p> <p>Task force meeting monthly reviewing current policies Revising education materials</p> <p>Cindy Black presented campaign materials to committee. Campaign will begin January 16th , 2013</p>	OPEN	<p><u>Fall Task force report: Cindy Black</u></p> <ul style="list-style-type: none"> • Red bands will be used to identify all high risk patients • Posters for patient education • Every unit mill maintain a List of high risk patients • Copy of list should be available to the receptionist and in lobby areas at Seattle and Broadway

Disaster Drill	Disaster Drill	<p>On March 14, 2012 – NKC completed a disaster drill for the entire organization. Managers were instructed to provide staff education leading up to the Drill. An evaluation tool was developed and instructions were sent to the Leadership Team 2 hours before the drill and reminder calls were made. The scenario was faxed to departments and units.</p> <p>Notification of patients of the drill was done by posters and in the Winter 2012 edition of the Dialysis Connection. The drill was an enormous success with involvement from staff members at all levels of the organization.</p> <p>The Safety Committee reviewed all the evaluation tools and developed an action plan to resolve. These are the overall categories of the action plan: Radios, Red Phones, Cell Phones, EOC, Building Checklist, Update the Orange Book, Needing the Orange Book, Documentation of the Drill, Seattle Kidney Center, Next Drill</p>	OPEN	<p>Action Plan developed.</p> <p>Policy has been updated to remove radios</p> <p>A new disaster drill planning task force was established to help organization plan future drills. Team will report biannually to Safety Committee</p>
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Safety Committee policy review		<ul style="list-style-type: none"> • The committee agreed to reduce the number of members from the leadership team by forming a task force to focus on disaster drills. • Emiliah to complete Committee evaluation • New members will include HR representative and Tanya Moiseev DT from Kent Kidney Center • Policy will be updated to reflect meeting times. • Time will be changed to 1 :30 pm -2:30 pm. • Location will remain the same. 		
2013 Meetings	(4th floor N conference room)	<p>The time will be 1:30--2:30pm .</p> <ul style="list-style-type: none"> • First Wednesday of March , June, Sept and December • March 6th • June 5th • Sept 4th • Dec 4th 		
March 6 th Agenda		<ul style="list-style-type: none"> • Welcome New Members • Calendar Year Safety Surveys • Needlestick / bloodborne Pathogen data 		

Next meeting : March 6th 700 Broadway (4th floor N conference room) 1:30-2:30pm