

## RxStation Downtime Quick Guide

RxStation

Log Out

Choose Serviceable Location

10H TestUnit 8H

**During a Downtime the RxStation will have a *black* background.**

- + **RN's and Flow Managers** must have **logged into the RxStation on the specific nursing unit within the past 30 days** to *log in during a downtime*.
- + **Do not Reboot the RxStation** during a downtime or all information saved up to this point will be **lost**.
- + **Patient Lists** are still available.
- + **All actions on the RxStation are still available for current patients** for medications ordered & verified by pharmacy prior to downtime. Contact the pharmacy for new orders during the downtime.
- + **Override medications** will be **available for new patients** added into the RxStation by the Pharmacy, Flow Managers or ED & Perioperative RN's.
- + **Downtime As Of:** The last time the RxStation saved information *before* the downtime is displayed at the bottom of the screen. Prior to the downtime the RxStation is set to save data every 5 minutes

DOWNTIME As Of: 05/25/2010 11:46 | Current Date and Time: 05/25/2010 12:00 | Current User: testnrnst