

Overlake Medical Center
1035 116th Ave NE, Bellevue, WA 98004

Contact persons: Janette Pavone, Nurse Manager, Float Pool & East 1.

Driving Directions to Overlake Medical Center

Southbound

Exit I-405 at NE 8th St. eastbound. Merge to the left lane and turn left (north) at the first stoplight onto 116th Ave. NE. Turn left into the hospital campus.

Northbound

Exit I-405 at NE 4th St. Turn right on NE 4th St. and turn left on 116th Ave NE. Turn left into the hospital campus.

Overlake Parking

Day time parking: Park in the North Garage floor 5 or above—Parking is monitored—Do not park in South or West Garage.

Night time parking is preferable is North, however may park in South Garage.

Storeroom/Equipment location

Locked storeroom --2 Locked storerooms, door code 514. Take west hospital elevators to basement floor. Turn left, go down hall to 1st and 2nd doors on left. Storeroom is across from Cafeteria.

Orders/Medications/Documentation:

Orders: MD writes orders in EPIC for HD, PD, CRRT and TPE. (see EPIC reference guides).

Verify with OHMC RN if unable to find orders prior to calling MD about missing orders

Meds: heparin and lidocaine for dialysis must be retrieved from pyxis by the OHMC RN. No medications are to be kept in supply carts. —**DOH violation if found!!! (no Pyxis access at this time).**

Treatment documentation: All Charting done within EPIC.

Call the **help desk at 425-688-5278** for EPIC/Computer access problems, including lost or expired passwords.

Locations: Plumbed rooms backflow unnecessary on S3 ICU/CCU

All rooms, S 401,402, 406, 407, S 501, 502, 506, 507. E217-223?. E302, 303, 307, 308, 309, 310, 311, 315, 316, 317, 318, 319, 320, 321, 322, 323. W422, 423, 424, 426, 427, 428.

Use backflow prevention valves for all treatments on 1, 2, 3 East and 3, 4 West.

- Unit locations—
 - 3South—Critical Care
 - 4South
 - 5South
 - 1 East
 - 2East
 - 3East
 - 3West
 - 4West

Charge slips Charges done within EPIC under Charge Capture. Two Charge Capture functions—one for Patient charge (i.e.: treatment charge) under “Charge Capture” and another for NWKC Charge (i.e.: PD setup, CRRT visit, disrupts, and delays.) Fill out paper Cost Sheet and Place Cost sheet in the office bin by J.Pavone office door E245. (see image below).

Please note different charges for floor pt treatments **ordered** between 0600-1800, 1800-2400, 2400-0600 and treatments done in ICU.



OTHER INFO

- Remember to Sign In & Out with in the staffing book kept in the storeroom on a daily basis when at Overlake
- Every day you do treatments at OL we are required to have a Daily NKC Feedback Form filled out and co-signed by one of your patients' bedside RN's.
- One Evaluation per day of OL treatments is required.
- Please put empty boxes outside of storeroom
- P/P manual on-line
- Overlake has put Black Bins in the dirty utility rooms for used Albumin containers.
- Please put used Albumin containers after administration during HD and TPE in these containers.
- **Need to have Blood Administration Checklist form completed prior to administrating blood**
- Fax to office—Post treatment
 - Cost Sheet
 - Printed copy of EPIC Progress Note
 - Daily Evaluation Form filled out by one Overlake RN

Nephrology team at Overlake and how to contact them:

Group Health Coop of Puget Sound—Call Answering Service and leave message

David Charney, MD

Jamshid Honari, MD

Suji Lee, MD

Michael Vaughan, MD

Ilan Zawadzki, MD

125 16th Ave E, CSB-2

Seattle WA 98112-5211

Phone: 206-326-3587

Fax: 206-326-2227

Washington Nephrology & Hypertension—Call main office and leave message

Annemarie Dooley, MD

Madhuri Kandala, MD

Philip King, MD

Michael Tasch, MD

2015 116th Ave NE, Suite B

Bellevue WA 98004

Phone: 425-453-8406

Fax: 425-453-4173

RO connection to water source:

Water box

Correct

The handle for water outlet at 3E is tagged and with 3E unit clerk



1" air gap maintained

Incorrect

Lack of 1" inch air gap—**DOH violation!!**



Sink

Correct

1" air gap maintained



Incorrect

Lack of 1" inch air gap—**DOH violation!!**

