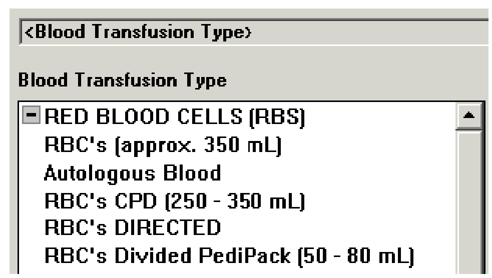
Documentation of Blood Component Administration in ORCA

1. Open a patient chart
2. From the **Menu**, select **IVIEW & PowerNote**
3. From the Navigator, select **Blood Transfusion/Components** band
4. Activate the entire time column, adding time if appropriate.
5. Enter vital signs
   a. Select Pre- Transfusion from the Vital Signs Reason box
6. Select **Blood Transfusion** header and click icon to **Add a repeatable group**

7. Click on **<Blood Transfusion Type>**
   a. Choose the appropriate component from the list.



> *Note: If choosing a component not on the list, select **Other***

8. Enter **Blood Bank Number**, **Number of Pooled units, if applicable**, and **Unit Start Time.**
9. **Fifteen minutes later** add another time column and choose **15 min after transfusion started** as **Vital Sign Reason**
10. At any time during the transfusion, the following information may be documented: **Transfusion Rate, Care and Treatment, Nursing Annotation, Suspected Transfusion Reaction**.
    a. Add date/time columns as needed
11. Add a new time column to enter **End of Transfusion** vital signs, **Volume Infused**, **Unit Stop**
12. At the **End of Transfusion**, address **Suspected Transfusion Reaction**. If your patient had no signs or symptoms of a suspected transfusion reaction, select **N/A** from the pick list.

> *Note: In the event multiple blood products, or multiple units of blood products are transfused simultaneously, please see the Documentation of Rapid Transfusions job aide.*

For UWMC

> *Note: All information for each unit of **Frozen Stem Cells** is documented in a single time column.*