

Safety Committee Meeting: Sept 5 11:00-12:30

Present: Tosha Teske, Todd Hansen, Lara Severn-Schadee, Mary McHugh, Katherine Prince, Kim Frodsham, Emilian Kambarami-Sithole, Joyce Morimoto, Leslie Milton,

Guest: Cindy Black

Absent: Joseph Jennings, Hassan KM, Dominik Arnold, Kathy Lilliental, Joyce Morimoto, Patrick Gibbs, Terri Aguilung,

ITEM	Discussion	Action	Completion	Follow-up
New Member		Dialysis Technician seat remains vacant Policy to be reviewed next meeting		Team will reach out to managers to nominate a tech Meetings to remain at 700 Broadway
Falls Prevention Campaign	Number of Falls have remained the same but fewer reported as 4s and above	Data was presented to show that the location of the Fall has not changed from 2010 to 2011. The committee discussed seeing if these Falls are the same patient or the same unit to identify “Frequent Fallers”. Task force meeting monthly reviewing current policies Revising education materials	OPEN	<p><u>Fall Task force report: Cindy Black</u></p> <ul style="list-style-type: none"> • Red bands will be used to identify all high risk patients • Task force is putting together Fall Kits to enable staff to adequately evaluate falls • Posters for patient education (after flu campaign) • Sonia Coffman send out patient fall prevention info to all units • Every unit mill maintain a List of high risk patients • Copy of list should be available to the receptionist and in lobby areas at Seattle and Braodway

Disaster Drill	Disaster Drill	<p>On March 14, 2012 – NKC completed a disaster drill for the entire organization. Managers were instructed to provide staff education leading up to the Drill. An evaluation tool was developed and instructions were sent to the Leadership Team 2 hours before the drill and reminder calls were made. The scenario was faxed to departments and units.</p> <p>Notification of patients of the drill was done by posters and in the Winter 2012 edition of the Dialysis Connection. The drill was an enormous success with involvement from staff members at all levels of the organization.</p> <p>The Safety Committee reviewed all the evaluation tools and developed an action plan to resolve. These are the overall categories of the action plan: Radios, Red Phones, Cell Phones, EOC, Building Checklist, Update the Orange Book, Needing the Orange Book, Documentation of the Drill, Seattle Kidney Center, Next Drill</p>	OPEN	<p>Action Plan developed.</p> <p>Policy has been updated to remove radios</p> <p>Emiliah to check with Palmer about the replacement for radios.</p> <p>Follow up drill will be after a new communication tool has been implemented</p>
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Flu Campaign	<ul style="list-style-type: none"> • 2012 Flu Campaign • 	<p>Starts Sept 10 . The goal is to get all employees, patients and volunteers who qualify to get vaccinated</p> <p>Forms have been revised and uploaded on Knet</p> <p>Discussion</p>	OPEN	Joyce /Emiliah
QIR system	<p>System update</p> <ul style="list-style-type: none"> • QIR trend tool • Fiscal year 2011-2012 	<p>System has been updated to allow managers and QIR officers to change event type to facilitate better follow ups</p> <p>Unit trending tool can now be generated from the system</p> <p>Trend tool has now been updated to reflect NKC Fiscal Year.</p> <p>Categories have been updated.</p> <p>Emergency equipment checklist added</p> <p>Blood loss and needle dislodgements separated</p> <p>Increase noted in chemical exposure. Incident related to cow battery fumes. Staff exposed to fumes.</p>		<p>Emiliah</p> <p>Policy updated forwarded to leadership Team to update all staff</p>
Open				
2012 Meetings	Dec 5th (4th floor N conference room)	The time will be 11-12:30		

Next Meeting: Dec 5, 2012 (4th floor N Conference Room) From 11:00-12:30