

## POSITION DESCRIPTION

### CLINICAL PHARMACIST

Reports To: Pharmacy Manager

Position Status: Exempt

Supervises: No One (pharm tech)

Effective Date: 9/1/2016

#### **GENERAL SUMMARY**

The Clinical Pharmacist is responsible for the provision of pharmaceutical care and services and for assisting in the efficient daily operations of the pharmacy department. This includes interactions with patients, medical staff, vendors, and employees.

The Clinical Pharmacist is also responsible for performing comprehensive medication reconciliation, medication management, and targeted interventions for select in-center and home patients.

#### **DUTIES and RESPONSIBILITIES**

1. Fills and dispenses prescriptions in compliance with applicable laws and regulations, using sound professional judgment and clinical expertise.
2. Provides medication literature, patient medication counseling, Medication Therapy Management (MTM), and performs drug therapy monitoring as necessary to resolve medication-related problems and support optimal health outcomes.
3. Performs comprehensive medication reconciliation encounters for select patients, to include:
  - a. Patient interview and pharmacy assessment at NKC facility or patient's home.
  - b. Review of patient medication containers, medication lists, discharge summaries, etc.
  - c. Interpretation of clinical information
  - d. Resolution of medication discrepancies (including omissions, duplications, interactions, adverse reactions, allergies, and

name/dose/route confusion) as necessary through patient education and/or prescriber follow-up

- e. Documentation of encounter, interventions performed, and current medication list in NKC's electronic medical record.
4. Coordinates efforts internally (Patient Finance, Billing, Social Work, Nursing, Nutrition) and externally (prescribers, 3<sup>rd</sup> party payers, patient representatives) to identify and resolve barriers to medication access and adherence.
5. Participates as an Authorizing Pharmacist in Collaborative Drug Therapy Agreements (CDTA) approved by the NKC Medical Executive Committee and accepted by the Washington State Pharmacy Quality Assurance Commission.
6. Provides medication information, education and guidance to NKC Medical Staff, NKC clinical staff, prescribers and patients.
7. Participates in pharmacy-related research activities with the Kidney Research Institute.
8. Coordinates with area transplant programs to facilitate timely pharmacy referrals.
9. Represents the Pharmacy Department; participates in discussions and meetings with other Northwest Kidney Centers departments.
10. Provides direction to Pharmacy Technicians. Performs Pharmacy Technician functions as necessary in their absence.
11. Assists in maintaining an appropriate pharmacy inventory. Exercises prudence and discretion in purchasing. Participates in the annual Pharmacy Physical Inventory.
12. Stays abreast of current pharmacy practice standards. Actively pursues relevant continuing education.
13. Precepts pharmacy students. Participates in the education of other students and interns (nursing, dietetics, social work, etc.) as necessary.

### **PLANNING**

The Clinical Pharmacist will assist the Pharmacy Manager in planning pharmacy services and necessary daily tasks to deliver these services.

### **SUPERVISION and COORDINATION**

This position does not regularly supervise other persons. However, the Clinical Pharmacist is responsible for assisting the Pharmacy Manager in the supervision of the Pharmacy Technician. The position is also responsible for coordinating efforts with other NKC departments.

### **EXTERNAL CONTACTS**

The position has contacts with physicians, nurses, medical assistants, patients and patient families, vendors, drug manufacturer representatives, and pharmacists and pharmacy technicians from other organizations.

## **DECISIONS**

The Clinical Pharmacist will make clinical and business decisions according to policies, procedures and practices established by the Pharmacy Manager. Typical decisions include:

- Evaluating the appropriateness of drug therapy and determining the appropriate course of subsequent action.
- Advancing an appropriate amount of medication as necessary while regulatory, clinical or financial issues are pending resolution.

## **JOB CONDITIONS and PHYSICAL EFFORT**

1. Must be able to communicate effectively in English on the phone, in writing, and in person.
2. Must be able to use a computer keyboard, mouse, and pull down windows in an efficient manner. Must be able to demonstrate use of appropriate software after training.
3. Duties and responsibilities are performed in a Pharmacy environment.
4. The Clinical Pharmacist is not substantially exposed to adverse environmental conditions.
5. Physical activities require the ability to reach, sit, stand for extended periods of time, use of fingers to manipulate items, talk, hear, and repetitive motions of the wrists, hands, and fingers.
6. The physical requirements include the ability to lift/move objects weighing up to 10 pounds occasionally, and lift/move objects weighing up to 5 pounds frequently.
7. Visual acuity is required to read, inspect prescriptions, and work with a keyboard and monitor.

## **CUSTOMER SERVICE STANDARDS**

All staff is responsible for demonstrating good customer service and professionalism.

1. **CONSIDERATION:** Greet customers promptly; Show courtesy; Recognize customers' needs; Respect privacy.
2. **CONCERN:** Listen to customers; Express appreciation; Be non-judgmental; Take responsibility.

3. **CONFIDENCE:** Show a positive attitude; Take personal initiative; Inform; Educate and reassure; Provide prompt follow-up.

4. **CONDUCT:** Hold appropriate conversations; Maintain a professional appearance; Establish teamwork; Show professional competency.

### **EDUCATION and EXPERIENCE**

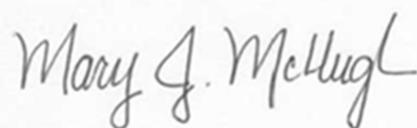
The Clinical Pharmacist must have a Bachelor of Pharmacy or Doctor of Pharmacy degree from an accredited college of pharmacy, and be licensed as a registered pharmacist in the state of Washington.

The Clinical Pharmacist should have two years of retail/hospital pharmacy experience.

<sup>1</sup>Membership in the appropriate national, regional and local organizations, and performance of continuing education responsibilities.

**The above statements are intended to describe the general nature and level of work performed by people assigned to this classification. They are not to be considered as an exhaustive list of all job tasks performed by people so classified.**

### **REVIEW and APPROVAL**



9/1/2016

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VP Administrative Operations and External Relationships

Date



9/1/2016

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Vice President of Human Resources

Date