



Recertification Information for Hemodialysis Patient Care Technicians

June 15, 2015

Periodic recertification is required to maintain national certification as a Hemodialysis Patient Care Technician.

There are 3 organizations through which certification can be obtained. The Nephrology Nursing Certification Commission offers Certified Clinical Hemodialysis Technician (CCHT), the Board of Nephrology Examiners Nursing and Technology offers (BONENT) and the National Nephrology Certification Organization offers (NNCO).

It is important to become familiar with the recertification requirements for the organization that you obtained your certification from. The recertification requirements do differ depending on the organization involved. That information is on the organization websites.

The information below is specific to NNCC-CCHT recertification and is from www.nncc-exam.org.

Certification is required for all NKC Dialysis Technicians who have been employed at NKC for at least 18 months.

CCHT Recertification

- Certification is awarded for a 3-year period, and must then be renewed every three years.
- Recertification can be done by taking the examination again, or by working the required number of hours and earning the required number of continuing education contact hours. The nurses contact hours (called CNE's) are also acceptable.

Eligibility Requirements for Recertification

- Applicant must be a Certified Clinical Hemodialysis Technician (CCHT).
- Applicant must have a minimum of 3000 hours of work experience as a hemodialysis patient care technician within the three-year period of certification.

Continuing Education Requirements

Originally, twenty (20) contact hours of hemodialysis patient-related continuing education was required to recertify. **Effective with certifications earned on or after 11/1/08, thirty (30) contact hours of hemodialysis patient-related continuing education is required.**

Contact hours can be earned via local ANNA/NANT educational opportunities, nephrology related journal articles and book chapters that offer CNE's, any NKC in-services providing new information, and sometimes annual reviews like the Annual Infection Control Update, if new information is provided. CPR and regular Unit/Department meetings will not meet Contact Hour Requirements. Please also note that a certificate of attendance should be obtained for all contact hour activities. At NKC the certificates are on Policy Manager under Education Services- Forms and can be completed by the speaker or unit management. It is the responsibility of the attendee to keep all education certificates as a record of their participation and the total number of contact hours obtained. You could be asked to provide that documentation if you are among those selected to be audited by NNCC.

The items are organizations that currently have some continuing education opportunities related to hemodialysis patient –related continuing education:

- American Nephrology Nurses' Association - CNE Activities
- Core Curriculum for the Dialysis Technician
- ESRD Networks
- Hypertension, Dialysis and Clinical Nephrology (HDCN)
- Kidney School™
- National Association of Nephrology Technicians
- National Kidney Foundation Kidney Learning System
- NNCC strongly recommends that one of the following accreditation bodies approve continuing education. (Please note this is just a recommendation not a requirement)

- Organizations accredited by the American Nurses' Credentialing Center – Commission on Accreditation (ANCC-COA), the credentialing body of the American Nurses' Association. (For example, The American Nephrology Nurses' Association (ANNA), which is both an accredited provider and approver of continuing education in nursing).
- The American Association of Critical-Care Nurses (AACN)
- The Council of Continuing Education
- California, Florida, Kansas, Ohio, and Iowa State Boards of Nursing
- National Association of Nephrology Technicians (NANT)
- Continuing Education content must be specific to the work of a CCHT/Dialysis Technician
- Must be completed during the recertification period.
- Continuing education certificates must include the following information:
 - Name of attendee
 - Date of program
 - Name of program
 - Number of contact hours awarded

You must retain all continuing education certificates in your personal files, in order to demonstrate that the criteria have been met for recertification. This documentation is required in the event your application is randomly audited.

Recertification Options

- **Recertification via Continuing Education and Clinical Experience**
If you elect the continuing education option, you must submit a recertification application with required documentation and the recertification fee. Applications for renewal of your CCHT by continuing education must be postmarked by the last day of the month in which your certification expires.
- You must go to www.nncc-exam.org to download these applications
>[Download the Application](#) [PDF file, ~150K]
- You must go to www.nncc-exam.org to download these applications
>[Submit Online Application](#)
- **Recertification by examination:**
An examination application can be obtained by clicking the link below. When submitting the examination application for recertification, all requirements for recertifying must be met with the exception of the submission of

continuing education. Testing must be completed before the certification expiration date. An examination application and fee must be submitted by the deadline (eight weeks prior to the examination date). Applicants who choose the recertification by examination option will be notified of their scores by C-NET, the testing center.

- **You must go to www.nncc-exam.org to download this application**
[>Download the Exam Application](#) [PDF file, ~80K]

Fees

Recertification application fees are non-refundable. Periodically fees are re-evaluated and adjustments may be made. Only NNCC Commissioners can authorize fee changes. The required fees are listed on the application forms.

Receive Your Certificate

If approved for recertification, individuals will receive a laminated wallet card with expiration date within 60 days of the date the National Office receives a recertification application. Replacements are available for a fee. The wall certificate will be issued once.

Keep Your Contact Information Current

It is the applicant's responsibility to notify the NNCC National Office of any changes in name, address, email, and phone during the 3-year period following certification/recertification. Notifications of changes on other mailing lists such as ANNA may not effect a change in your recertification records.